

GOVERNEUR CENTRAL SCHOOL DISTRICT
Annual Organizational Meeting of the Board of Education
July 12, 2021
5:30 p.m. HIGH SCHOOL AUDITORIUM
Final Agenda

- I. CALL TO ORDER – District Clerk
PLEDGE OF ALLEGIANCE

II. ANNUAL ORGANIZATIONAL MEETING BUSINESS

A. Election of Board Officers

1. President of the Board
2. Vice-President of the Board
3. Administration of Oath to Board Officers

The District Clerk shall administer and countersign the oath of office to the President and Vice-President of the Board.

The School Board President will take charge of the remainder of the meeting.

B. Appointment of District Officers for 2021-2022

1. District Clerk – Tatia Z. Kennedy
2. Acting District Clerk – Jacquelyn L. Kelly
3. District Treasurer – Kimberly A. Shampine
4. Deputy Treasurer – Michelle A. LaVigne
5. School Tax Collector – Michelle A. LaVigne
6. Internal Claims Auditor – Tammy Law
7. Administration of Oath to Officers

The District Clerk shall administer the oath of office to those not in attendance within 30 days.

C. Other Appointments

1. Donald Schuessler, M.D. - School Physician
2. Case & Leader - School Attorney
3. Michelle Hassett - Central Treasurer; Tammy Mullin - Assistant Central Treasurer of the Extraclassroom Fund.
4. Carol L. LaSala - Faculty Auditor for Extraclassroom Activity Funds.
5. Shannon Mattice - District Attendance Officer of the District.
6. Crowley & Halloran CPAs, P.C. - Independent Auditor
7. Shannon Mattice - Records Access Officer, in accordance with Public Officers Law Sections 65-A and 87-B(III).
8. Carol L. LaSala - Records Management Officer, in accordance with Public Officers Law Sections 65-A and 87-B(III).
9. Harold Simmons - Asbestos Hazard Emergency Response Act (AHERA) Local Educational Agency (LEA) Designee to ensure compliance with, and as required by, the Asbestos Hazard Emergency Response Act of 1986.
10. Shannon Mattice - Residential Designee, in accordance with Board Policy 7124, Entitlement To Attend – Age and Residency.
11. Lisa Dunkelberg - Chemical Hygiene Officer of the District, as required by the District's Chemical Hygiene Plan.
12. Carol L. LaSala be appointed Purchasing Agent of the District; and in the case of her absence, that Jacquelyn L. Kelly be appointed as Purchasing Agent; and that the Purchasing Agent shall be authorized to purchase, procure, store, and distribute all supplies and equipment for which appropriations have been made with due regard to existing law, economy and efficiency, and the needs and desires of the departments of the school requesting such supplies; and that the Purchasing Agent is further authorized to execute in the name of the Board of Education any and all documents,

contracts, orders or other instruments necessary to carry out the intent of this resolution, until such time as the Board may revoke the appointment.

13. MacFadden-Dier Agency, Inc. - Insurance Broker for the School and be instructed to purchase Security Bonds in the proper amounts for the District Treasurer, Tax Collector, Claims Auditor, and Central Treasurer of the Extraclassroom Activity Funds.

14. Shannon Mattice - School District Liaison for Homeless Children and Youths of the District.

15. Cory Wood and Carol LaSala - Civil Rights Compliance Designees for students and staff.

16. Impartial Hearing Officers for Committee on Special Education

The school district will use the district specific list of Impartial Hearing Officers as maintained by the IHRS (Impartial Hearing Reporting System), for the Committee on Special Education.

17. Committee on Special Education Members

The following be appointed as members of the Committee on Special Education:

Chairperson: Kimberly Richards

Alternate Chairpersons: Jessica Anderson, Kaitlin McGregor

Secretary: Katherine Brozzo, Donna Wood

School Physician: Donald Schuessler, M.D.

School Psychologist(s): Jessica Anderson, Kaitlin McGregor

Teacher of the Disabled Child: As defined by Federal Regulations

Regular Education Teacher: As defined by Federal Regulations

Parent of Child

Parent Representative: Stacy Canell

18. Surrogate Parents for Committee on Special Education

Stacy Canell be appointed Surrogate Parent for the Committee on Special Education.

19. Committee on Preschool Special Education Members

The following be appointed as members of the Committee on Preschool Special Education:

Chairperson: Kimberly Richards

Alternate Chairpersons: Jessica Anderson, Kaitlin McGregor

Parent of Child

Parent Representative: Stacy Canell

Evaluator: A professional who participated in the Evaluation of the child for whom services are being sought

Agency Representative: A designated representative from county service agency and/or agency serving child from 0-2 years of age

The Child's Teacher* (if he/she has one; if not, an appropriately certified teacher
*(*For initial CPSE evaluation meetings a Special Education teacher and a Regular Education teacher).*

20. Sub Committees of the Committee on Special Education

The Board of Education appoint the following sub committees of the CSE, for Gouverneur Elementary, Gouverneur Middle, and Gouverneur High Schools:

Not less than one special education teacher of the student, or, if appropriate, not less than one special education provider of the student, AND the Chairperson of the CSE or the building principal or a school psychologist, AND related services personnel as appropriate, AND a general education teacher, whenever the student is, or may be, participating in the regular education environment, AND the student's parent or person in parental relation, AND the student, if appropriate.

21. Agricultural Advisory Board Members

The following be appointed as members of the Agricultural Advisory Board:

Mr. Robert Andrews (Term expires 6/30/2022)

Mr. Doug Thompson (Term expires 6/30/2022)

Mr. Allyn Tubbs (Term expires 6/30/2022)

Mr. Lyle Hotis (Term expires 6/30/2023)

Ms. Karen Rizza (Term expires 6/30/2023)

Ms. Kari Schermerhorn (Term expires 6/30/2023)

Mr. Donald Peck (Term expires 6/30/2024)

Mr. Stan Wujcik (Term expires 6/30/2024)

Mr. John Hunter (Term expires 6/30/2024)

22. Representative and Alternate Representative to St. Lawrence Counties School District Employees Medical Plan
 WHEREAS, the Gouverneur Central School District is a Participant in the St. Lawrence-Lewis Counties School District Employees Medical Plan; and
 WHEREAS, Section IV of the Municipal Cooperative Agreement directs this School District to select the Superintendent or a designee to serve on the Plan's Board of Directors, be it
 RESOLVED, that the Board of Education hereby designates Carol L. LaSala to serve as the School District's representative on the Plan's Board of Directors for 2021-2022; and
 RESOLVED FURTHER, that the Board of Education hereby designates Jacquelyn L. Kelly to serve as an alternate district representative on the Plans' Board of Directors for 2021-2022 should the district's representative not be able to attend a Board of Directors' Meeting.
23. Representative and Alternate Representative to St. Lawrence Counties School District Employees Workers' Compensation Plan
 WHEREAS, the Gouverneur Central School District is a Participant in the St. Lawrence-Lewis Counties School District Employees Workers' Compensation Plan; and
 WHEREAS, Section IV of the Municipal Cooperative Agreement directs this School District to select the Superintendent or a designee to serve on the Plan's Board of Directors, be it
 RESOLVED, that the Board of Education hereby designates Carol L. LaSala to serve as the School District's representative on the Plan's Board of Directors for 2021-2022; and
 RESOLVED FURTHER, that the Board of Education hereby designates Jacquelyn L. Kelly to serve as an alternate district representative on the Plans' Board of Directors for 2021-2022 should the district's representative not be able to attend a Board of Directors' Meeting.
24. *Dignity for All Students Act* Coordinators
 Cory Wood be appointed as Lead Coordinator – District; and the following staff be appointed as building coordinators:
 HS - Assistant Principal, Guidance Counselors
 MS – Principal, Assistant Principal, Guidance Counselors
 Elementary – Principal, Assistant Principal, Guidance Counselors
25. Audit Committee
 All Trustees of the Board of Education be appointed as Audit Committee.
26. Title IX Coordinator(s)
 The District has designated and authorized the following District employees to serve as its Title IX Coordinators: Cory Wood, HS Principal, and Carol LaSala, School Business Manager

D. Designations

1. The Official Depositories will be Community Bank, N.A.; and New York Cooperative Liquid Asset Securities System (NY CLASS).
2. Place, Time and Dates of Regular Meetings for 2021-2022
 The regular place of meeting be designated the High School Auditorium, and the hour of 5:30 PM, local time, be designated as time of meetings, scheduled as follows:

July 12 – Organizational	February 7, 28
August 2, 30	March 14, 28
September 13, 27	April 11, 25
October 18	May 9 – Annual Budget Hearing
November 8, 22	[May 17 – Budget Vote and School Bd Election]
December 13	May 23
January 10, 24	June 13, 27
3. Gouverneur Tribune Press and Watertown Daily Times be designated as the official newspapers.
4. The current IRS mileage rate be used for any and all approved travel by district personnel using a privately owned vehicle.
5. Harold R. Simmons be designated as School Pesticide Representative.
6. Jacquelyn L. Kelly be designated as Chief Emergency Officer.
7. Robert Klimowicz be designated as District Chief Safety Officer.
8. Beverly Martin be appointed as staff designee to provide information on substance use to students, parents and staff.

E. Authorizations

1. Jacquelyn L. Kelly be named Payroll Certification Officer.
2. The Superintendent or Assistant Superintendent be designated to approve conference/convention/workshop attendance.
3. Petty Cash Funds be approved for the following:

High School	\$ <u>100</u>
Business Office	\$ <u>100</u>
Gouverneur Elementary School	\$ <u>100</u>
School Lunch	\$ <u>300</u>
4. The Treasurer or Deputy Treasurer be designated to sign all checks.
5. The Chief School Officer be authorized to approve all Budget Transfers.
6. The Superintendent of Schools be authorized to apply for Grants in Aid.
7. The Gouverneur Central School District Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement", as presented.
8. Authorization to Appoint Impartial Hearing Officer
WHEREAS, Part 200 of the Regulations of the Commissioner of Education was amended to require that, upon receipt of a request for an impartial hearing involving a student with or a student suspected of having a disability, a board of education "immediately" appoint an impartial hearing officer pursuant to the procedure set forth in said regulations; and
WHEREAS, said regulations also authorize a board of education to designate one or more of its members to appoint the impartial hearing officer.
The President and Vice President of the Board of Education are hereby authorized to appoint the impartial hearing officer to preside over special education hearings held pursuant to 8 NYCRR §200.5.
9. Indemnification and Legal Defense Resolution
Approve the Indemnification and Legal Defense Resolution pursuant to Public Officers Law, Section 18, as presented.
10. Authorization to Employ Temporary Personnel
Authorize the Superintendent to appoint Temporary, Part-time, Per-Diem or Substitute Personnel and to temporarily fill vacant positions pending consideration and appointment by the Board Of Education at the next Board of Education meeting.

F. Other Items

1. Re-adoption of all Policies, and Code of Ethics in effect during Previous Year
2. Appointment of Legislative Liaison

III. COMMENT PERIOD

IV. DISCUSSION

V. FINANCIAL REPORT

VI. UNFINISHED BUSINESS

A. Second Reading [and Adoption] of Policies

1. 5661 – Wellness

VII. CONSENT AGENDA:

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, that the Board of Education approve the following items as a Consent Agenda:

- A. Minutes of the June 28, 2021 regular meeting.
- B. Claims Auditor's Reports for the period 06/19/2021 – 07/02/2021.
- C. Treasurer's Report – June 2021
- D. CSE Business
- E. CPSE Business

