

GOUVERNEUR CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
GOUVERNEUR NEW YORK 13642
REGULAR BOARD MEETING

OCTOBER 18, 2021

I. CALL TO ORDER

The REGULAR MEETING of the Board of Education of Gouverneur Central School District was called to order by Vice-President Lisa McGregor, at 5:30 P.M., EDT in the High School Auditorium, leading those present in the Pledge of Allegiance.

Trustees Present: Todd E. Bates, Brooke Bush, Dr. William Cartwright, Naaman Lowry, Lisa McGregor, Nickolas Ormasen, Laurie M. Roberts, Laura Spicer.

Trustees Absent: David Fenlong.

Also Present: Jacquelyn L. Kelly, Superintendent of Schools; Carol LaSala, Business Manager; Tatia Z. Kennedy, District Clerk.

II. COMMENT PERIOD

COVID. Parent Heather Wilson, on behalf of herself and Parent Lynn Kurdziel, distributed a page with questions specific to COVID vaccinations and requested that the Board follow-up with a response at their next meeting. Vice-President Lisa McGregor thanked her and replied that her questions would be addressed at the meeting on November 8.

III. DISCUSSION

A. Presentations

1. School Board Appreciation Week

Superintendent Kelly thanked Board members for their commitment in all they do. A tribute video produced by Mrs. Plaisted was shown with numerous students and staff expressing their gratitude, and each board member also received a small gift from the GTA as well as a certificate of recognition.

2. External Audit Report (Crowley & Halloran, CPAs, P.C.)

Michael W. Crowley, CPA, and Pamela J. Halloran, CPA, of Crowley & Halloran, CPAs, P.C., shared the results of their audit for the year ending June 30, 2021. The District received an unmodified opinion, which is the highest opinion allowed. The Audit Report will be officially accepted under New Business.

B. COVID Update

Superintendent Jacquelyn L. Kelly reported that for October 9-15 the district had the following positive COVID numbers among students and staff: high school – 1; middle school – 5; and elementary – 2; with approximately 60 new students quarantined as a result of close contact to these cases. She stated these numbers are consistent with numbers from the previous week, and we continue to adjust practices and protocols for students that have to be quarantined. Screening testing began on unvaccinated students with parental consent, 8 students were tested, in addition to approximately 80 employees.

C. Student Board Representative – Cole Siebels

In recognition of School Board Appreciation Week, Mr. Siebels stated, “On behalf of the students, I would like to say thank you; we are very grateful for all you do for us.”

IV. FINANCIAL REPORT

A. Financial Report for the Period Ending September 30, 2021

(See Sheet #1, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Todd E. Bates, and seconded by Trustee Naaman Lowry, that the Board of Education accept the financial report for the period ending September 30, 2021, as presented.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. FINANCIAL REPORT FOR PERIOD ENDING 9/30/21, ACCEPTED AS PRESENTED.

V. UNFINISHED BUSINESS

A. Board Workshop/Retreat

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Lowry, and seconded by Trustee Roberts, that the Board of Education approve a Workshop Meeting/Retreat on Saturday, October 30, 2021, facilitated by Mark Snyder of the New York State School Boards Association, to be held in the Middle School Cafeteria from 8:30 AM to 12:30 PM.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. BOARD WORKSHOP/RETREAT APPROVED FOR OCTOBER 30, 2021.

VI. CONSENT AGENDA

Vice-President Lisa McGregor asked if any member on the Board wished to have any item on the Consent Agenda removed for special consideration and discussion. No member asked that any items be removed.

Motion to approve Consent Agenda

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Roberts, and seconded by Trustee Bates, that the Board of Education approve the following items as a consent agenda:

A. Minutes

Approve the Minutes of the Regular Meeting of September 27, 2021, as presented.

B. Claims Auditor's Reports

(See Sheet #2, Board Minutes File Folder)

Approve the Claims Auditor's Reports for the period 09/30/2021 – 10/15/2021, as presented.

C. CSE Business

(See Sheet #3, Board Minutes File Folder)

Approve the services, including additions, modifications, and deletions, for the following classified students, as reflected in the attached CSE Meeting Minutes report:

CSE Student ID#:

5104084	5104392	5103035	5102036	5102202	5102363
5104232	5104421	5103799	5101872	5104387	5100668
5104423	5104415	5104405	5104373	5104375	5101946
5103715	5101557	5102448	5104378	5104425	5100654
5101560	5101561	5101566	5102389	5103007	5103015
5103005	5102840	5103045	5104065	5101585	11994

D. CPSE Business

(See Sheet #4, Board Minutes File Folder)

Approve the services, including additions, modifications and deletions, for the following classified students, as reflected in the attached CPSE Meeting Minutes report:

5103896	5104409	5104192
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E. Treasurer's Report – September 2021

(See Sheet #5, Board Minutes File Folder)

Accept the Treasurer's Report for the month of September 2021, as presented.

Vote on Consent Agenda Items

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CONSENT AGENDA APPROVED AS PRESENTED.

VII. CONSENT AGENDA – SUPERINTENDENT / PERSONNEL

Vice-President Lisa McGregor asked if any member on the Board wished to have any item on the Consent Agenda – Superintendent / Personnel removed for special consideration and discussion. Trustee Brooke Bush requested that Item B.2, *Appointments – Extra Duty*, be removed for special consideration and discussion. Therefore, Item B.2 was removed for separate consideration and discussion.

Motion to approve Consent Agenda – Superintendent / Personnel – Items A, B.1, B.3, B.4, and B.5

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Todd E. Bates, and seconded by Trustee Naaman Lowry, that the Board of Education approve the following Personnel items as a Consent Agenda:

VII. CONSENT AGENDA – SUPERINTENDENT / PERSONNEL (CONTINUED)

A. Amendment to Superintendent’s Employment Contract

(See Sheet #6, Board Minutes File Folder)

WHEREAS the Board of Education of the Gouverneur Central School District and Superintendent of Schools are parties to an employment contract for the Superintendent for the period July 1, 2021, through June 30, 2024; and

WHEREAS the parties wish to modify the time for the Superintendent’s informal evaluation for school year 2021-2022;

Now, therefore, it is

RESOLVED, that the Board of Education hereby authorizes an Amendment to the employment contract for the Superintendent of Schools for the period July 1, 2021, through June 30, 2024, to reflect that for school year 2021-2022 only, the Superintendent’s informal evaluation shall be conducted during the month of November; and it is further

RESOLVED, that the Vice-President of the Board of is authorized to execute the Amendment; and it is further RESOLVED, that this Resolution shall take effect immediately.

B. Appointments

1. Instructional

- a) High School Afterschool Tutoring - Instructors. Approve the appointment of the following teacher(s) as Tutoring Instructors for the 2021-2022 school year, to be paid at the rate of \$30/hour through the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) funding: Robert Dunkelberg.
- b) Middle School Afterschool Tutoring - Instructors. Approve the appointment of the following teachers as Tutoring Instructors for the 2021-2022 school year, to be paid at the rate of \$30/hour through CRRSA funding: Denise Baer, Angela Lovely, Gina Taylor, Saddle Whitaker, Terri Whitaker, Jennifer Wilcox, Chandler Young.
- c) Middle School Afterschool Tutoring – Lead Teacher. Approve the appointment of Stacey Devlin as Tutoring Program Lead Teacher for the 2021-2022 school year, to be paid at the rate of \$40/hour through CRRSA funding.
- d) Elementary School Afterschool Tutoring - Instructors. Approve the appointment of the following teachers as Tutoring Instructors for the 2021-2022 school year, to be paid at the rate of \$30/hour through CRRSA funding: Kelly Ayen, Lindsey Carvel, Penny Matice, Corey Rogers.
- e) McKinney-Vento 2021-2022. Rescind the appointment of Stephanie LaShomb (from the September 13, 2021, regular meeting) and appoint Corey Rogers as a Title I Mentor for the Elementary School.

3. Substitutes and Tutors

Approve the appointment of the following personnel as listed to work as per diem substitutes for Instructional and Support positions, pending completion of all requirements including mandatory training, NYSED fingerprint clearance, and necessary employee paperwork, for the 2021-2022 school year: Brianna Prashaw, Laney Smith, Roxanne Todd, Lindsay Wendland, Emma Bell, Christian Butler, Chelsi Peck.

4. Non-Instructional

- a) Appoint Laura Dennee to the position of 2.75-hour Food Service Helper in the labor class of the civil service, commencing on October 19, 2021, at an annual salary in accordance with the Gouverneur School Related Personnel Union agreement, Food Service Helper 2.75-hour Level 1, from the current GSRPU salary schedule, prorated to October 19, 2021.
- b) Appoint Linda Soto to the position of 2.75-hour Food Service Helper in the labor class of the civil service, commencing on October 19, 2021, at an annual salary in accordance with the Gouverneur School Related Personnel Union agreement, Food Service Helper 2.75-hour Level 1, from the current GSRPU salary schedule, prorated to October 19, 2021.

5. Extra-Curricular

Approve the following coach(s) for the 2021-2022 winter season:

VARSITY BOYS SWIM KATHERINE RICHEY Class 1 Step 4

Vote on Consent Agenda – Superintendent/Personnel Items A, B.1, B.3, B.4, and B.5:

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CONSENT AGENDA – SUPERINTENDENT/PERSONNEL, APPROVED AS PRESENTED.

VII. CONSENT AGENDA – SUPERINTENDENT / PERSONNEL (CONTINUED)

Motion to approve Consent Agenda – Superintendent / Personnel – Item B.2B. Appointments2. Extra Duty

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Todd E. Bates, and seconded by Trustee Naaman Lowry, that the Board of Education approve the appointment of the following nursing personnel to contact trace for COVID positive cases outside of school hours, retroactive to September 1, 2021, at their contractual hourly rate, paid through CRRSA funding: Melissa Breckenridge, Brittaney Fairbanks, Bev Martin, Christine Sitts, Kynlyne Stamper, Natalie Wood.

DISCUSSION: Vice-President McGregor said that she understands everyone is going above and beyond but she supports compensating this extra work. Responding to Trustee Ormasen, Superintendent Kelly said they are all under 10 hours per week with one exception who averages 15 hours. Mrs. Kelly clarified that the federal coronavirus relief funding can be used for this purpose, and in answer to Dr. Cartwright, said we have a set amount of grant money for the next three years, with Business Manager LaSala adding that there is ARP (American Rescue Plan) funding that goes an additional year for a total of 4 years, but once the grants are exhausted, they do not get renewed. Trustee Ormasen stated he feels they are doing important work as the alternative is that a positive case would not be notified in a timely manner and return to school. Trustee Roberts agreed it is important in light of the overload Public Health is struggling with, but she pointed out that all of our employees are valued and that makes it difficult to choose who to pay. Trustee Bush asked if the grant money was only for nursing, and Mrs. Kelly answered it is for anything done to support COVID.

YEAS: Bates, Cartwright, Lowry, McGregor, Ormasen, Roberts, Spicer

NAYS: None.

ABSTAIN: Bush

MOTION CARRIED. CONSENT AGENDA – SUPERINTENDENT/PERSONNEL, B.2 APPROVED AS PRESENTED.

VIII. NEW BUSINESS

A. Policy Review – First Reading

(See Sheet #7, Board Minutes File Folder)

President Vice-President Lisa McGregor introduced the slate of policies for review, saying the process is to reduce redundancy and update to best meet our current situation. The Board committee has reviewed the policies and recommends the following: Delete Policy 7311 –Loss or Destruction of District Property or Resources; *this language included in Code of Conduct.* Revise 7110 - Comprehensive Student Attendance Policy; *updated to reflect current practices.* The following policies were all revised in response to amended regulations implementing Title IX: 7420 – Sports and the Athletic Program; 6120 – Equal Employment Opportunity; 6121 – Sexual Harassment in the Workplace; 8130 – Equal Educational Opportunities; 8220 – Career and Technical (Occupational) Education; 7551 – Sexual Harassment of Students. The final policies will be brought to the November 8 meeting for a second reading and potential adoption.

B. Accept External Public Auditor’s Report for Fiscal Year Ending June 30, 2021

(See Sheet #8, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made Trustee Roberts, and seconded by Trustee Bates, that the Board of Education accept the External Public Auditor’s Report by Crowley & Halloran, CPAs, P.C. for fiscal year ending June 30, 2021, as presented.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. EXTERNAL PUBLIC AUDITOR’S REPORT, ACCEPTED AS PRESENTED.

C. Accept Corrective Action Plan for External Audit 06/30/2021

(See Sheet #9, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made Trustee Lowry, and seconded by Trustee Bates, that the Board of Education approve the Corrective Action Plan for the External Audit for Fiscal Year ending June 30, 2021, as presented.

VIII. NEW BUSINESS (CONTINUED)

C. Accept Corrective Action Plan for External Audit 06/30/2021 (Cont.)

DISCUSSION: Trustee Ormasen questioned if any of the unassigned fund balance could be put toward the Capital Reserve fund; Business Manager LaSala confirmed that would take place in June 2022.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CORRECTIVE ACTION PLAN FOR EXTERNAL AUDIT 06/30/2021, ACCEPTED AS PRESENTED.

D. 2022-2023 Budget Calendar

(See Sheet #10, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Bates, and seconded by Trustee Spicer, that the Board of Education adopt the 2022-2023 Budget Calendar, as presented.

DISCUSSION: Business Manager LaSala clarified that the goal is to have the final budget ready for the April 11, 2022, meeting, but there is another meeting on April 25 if needed.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. 2022-2023 BUDGET CALENDAR, APPROVED AS PRESENTED.

E. Fire Safety Inspection Report

(See Sheet #11, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Bates, and seconded by Trustee Spicer, that the Board of Education approve the Fire Safety Inspection Report dated 10/03/2021; all items listed have been corrected on or before 10/15/2021.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. FIRE SAFETY INSPECTION REPORT, APPROVED AS PRESENTED.

F. Tax Roll Corrections

(See Sheet #12, Board Minutes File Folder)

1. Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Roberts, and seconded by Trustee Lowry, that the Board of Education deny the application for tax roll correction for the Town of Gouverneur parcel 129.001-2-1, 4060 State Route 91, Jamesville, NY 13078-9531. Application filed with a reason not considered to be a correctable error under RPTL Section 554.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. TAX ROLL CORRECTION FOR TOWN OF GOUVERNEUR PARCEL 129.001-2-1, DENIED AS PRESENTED.

2. Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Bates, and seconded by Trustee Roberts, that the Board of Education deny the application for tax roll correction for the Town of Gouverneur parcel 158.002-2-6, 3621B State Highway 58, Gouverneur, NY 13642. Application filed with a reason not considered to be a correctable error under RPTL Section 554.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. TAX ROLL CORRECTION FOR TOWN OF GOUVERNEUR PARCEL 158.002-2-6, DENIED AS PRESENTED.

G. Proposal for Building Condition Survey

(See Sheet #13, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Bush, and seconded by Trustee Bates, that the Board of Education approve the proposal from BCA Architects & Engineers to prepare and submit the Building Condition Survey.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. PROPOSAL FOR BUILDING CONDITION SURVEY AWARDED TO BCA ARCHITECTS & ENGINEERS.

IX. COMMENT PERIOD

Appreciation. On behalf of the Board, Trustee Roberts thanked all administrators and personnel for going above and beyond and doing everything they can; a round of applause was given.

Athletics. Trustee Bush congratulated Cole Siebels on his first-place finish at the Norwood Invitational in cross country. Dr. Cartwright feted the undefeated football team.

X. ADJOURN TO EXECUTIVE SESSION

Motion made by Trustee Laurie Roberts, and seconded by Trustee Todd E. Bates, to enter into executive session to discuss the employment history of a particular person.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. MEETING ADJOURNED TO EXECUTIVE SESSION AT 6:38 PM.

RETURN TO OPEN SESSION

Open session resumed at 6:42 PM.

XI. ADJOURNMENT

There being no further business or discussion, motion made by Trustee Todd E. Bates, and seconded by Trustee Naaman Lowry, that the Board of Education adjourn the meeting at 6:42 PM.

YEAS: All Trustees Present. NAYS: None.

MOTION CARRIED. MEETING ADJOURNED AT 6:42 PM, EDT.

Respectfully submitted,

Tatia Z. Kennedy, District Clerk

Lisa McGregor, Vice-President