

GOUVERNEUR CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
GOUVERNEUR NEW YORK 13642
REGULAR BOARD MEETING

APRIL 3, 2023

I. CALL TO ORDER

The REGULAR MEETING of the Board of Education of Gouverneur Central School District was called to order by President David Fenlong, at 5:30 p.m., in the Middle School Cafeteria, leading those present in the Pledge of Allegiance.

Trustees Present: Todd E. Bates, Brooke Bush, Dr. William Cartwright, David Fenlong, Mark Hendrick, Naaman Lowry, Nickolas Ormasen, Laurie M. Roberts, Laura Spicer.

Trustees Absent:

Also Present: Jacquelyn L. Kelly, Superintendent of Schools; Carol LaSala, Business Manager; Jessica Sullivan, Assistant Superintendent for Curriculum; Tatia Z. Kennedy, District Clerk

II. COMMENT PERIOD

Alejandra Hall expressed her opinion that more lunch monitors are needed at the High School, saying that the current use of one or two staff is inadequate for that environment.

III. DISCUSSION

A. Communications

1. BOCES Administrative Budget and Board Candidate information – for component districts to vote on 4/18/23.
2. BOCES Annual Meeting (April 5, 2023) – Annual Meeting and Budget Booklet
3. Ag Academy Spring Open House – April 20, 2023, 5:00–6:30 p.m.

B. Recognition

Superintendent Jacquelyn Kelly commended the cast and the crew of *Into the Woods Jr.* for their exceptional production and recognized the graduating seniors including Mariah Manning, Maxwell Lucas, Allison Carvel, Nici House-Bowman, Alexandra McDougal, Jack Schroeder, Hazen Given, Johonna Sloan, Ava Bartholomew, and Shane Muyano, as well as Mrs. Bason and Mr. and Mrs. Buell, Ms. Matthews, Mr. Decker, Levi Durham, and the Southwest Tech Building Trades students. She also publicly thanked the local law enforcement for their quick response and continued support regarding the incident on March 30, when several area school districts received unfounded threats of violence, determined to be swatting, or making a prank call to emergency services to bring about the dispatch of police officers to a particular address. She stated that the safety of students and staff is not only our top priority, but also that of our law enforcement agencies.

IV. FINANCIAL REPORT

A. 2023-2024 Budget Discussion Items

1. 2023-2024 Budget Discussion Document #2

Superintendent Kelly reviewed some changes made to the budget since the last meeting. The original proposal to add three full-time Cleaners has been removed; more information will be gathered through a study in conjunction with Hillyard, one of our vendors, and future needs that may result from a capital project. Mr. Simmons will continue to use substitute cleaners at this time. That changed the original projection of \$226,717 down to \$114,800. Another change was to the Business Manager position; the original proposal eliminated the position to be replaced by BOCES CBO service, for a savings of \$53,675. The revision adds transition hours to our current Business Manager of up to 50 days beginning July 1. These days will be used for audit assistance and other support as needed. That addition would reduce the savings to \$26,415. Trustee Ormasen received clarification that if less than 50 days are worked the savings would increase accordingly. With no further discussion, Business Manager LaSala stated that this will be the final budget to be recommended for adoption at the next meeting on April 18.

V. UNFINISHED BUSINESS

None.

VI. CONSENT AGENDA

President Fenlong asked if any member on the Board wished to have any item on the Consent Agenda removed for special consideration and discussion. No member asked that any items be removed.

Motion to approve Consent Agenda

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laura Spicer, and seconded by Vice-President Todd E. Bates, that the Board of Education approve the following items as a consent agenda:

A. Minutes

Approve the Minutes of the Regular Meeting of March 20, 2023, as presented.

B. Claims Auditor's Reports

(See Sheet #1, Board Minutes File Folder)

Approve the Claims Auditor's Reports for the period 3/20/23 – 3/31/23, as presented.

C. CSE Business

(See Sheet #2, Board Minutes File Folder)

Approve the services, including additions, modifications, and deletions, for the following classified students, as reflected in the attached CSE Meeting Minutes report:

CSE Student ID#:

5100421	5102773	5103855	5101937	5100729	11950
5101669	5103834	5100299	5102035	5101220	5100940
5103081	5104041	5101808	5103281	5104052	5103509
5103245	5104460	5102829	5102389	5104373	5100704
5103227	5102502	5103636	5104672		

CSE Personnel Action:

Creation of 1:1 Individual Aide position for Student # 5103245, effective immediately.

D. CPSE Business

(See Sheet #3, Board Minutes File Folder)

Approve the services, including additions, modifications, and deletions, for the following classified students, as reflected in the attached CPSE Meeting Minutes report:

CPSE Student ID#:

5104438

Vote on Consent Agenda Items

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CONSENT AGENDA, APPROVED AS PRESENTED.

VII. CONSENT AGENDA – PERSONNEL

President Fenlong asked if any member on the Board wished to have any item on the Consent Agenda – Personnel removed for special consideration and discussion. No member asked that any items be removed.

Motion to approve Consent Agenda – Personnel

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Dr. William Cartwright, and seconded by Trustee Laurie M. Roberts, that the Board of Education approve the following Personnel items as a Consent Agenda:

A. Tenure Recommendations

1. RESOLVED, upon the recommendation of the Superintendent of Schools, that HUNTER N. HITCHMAN, School Counselor, who holds Provisional certification in SCHOOL COUNSELOR issued by the Commissioner of Education, is prospectively awarded tenure in the tenure area of SCHOOL COUNSELING & GUIDANCE effective 08/28/2023, conditioned upon compliance with APPR requirements or waiver as determined by the State of New York.
2. RESOLVED, upon the recommendation of the Superintendent of Schools, that LISA M. STOWELL, Grade 5 Teacher, who holds Permanent certification in PRE-K - 6 issued by the Commissioner of Education, is prospectively awarded tenure in the tenure area of ELEMENTARY PRE K- 6 effective 08/28/2023, conditioned upon compliance with APPR requirements or waiver as determined by the State of New York.

VII. CONSENT AGENDA – PERSONNEL (CONTINUED)

A. Tenure Recommendations (Cont.)

3. RESOLVED, upon the recommendation of the Superintendent of Schools, that JENNIFER L. WILCOX, Mathematics Teacher, who holds Professional certification in MATHEMATICS 7-12 issued by the Commissioner of Education, is prospectively awarded tenure in the tenure area of MATH GRADES 7-12 effective 08/29/2023, conditioned upon compliance with APPR requirements or waiver as determined by the State of New York.
4. RESOLVED, upon the recommendation of the Superintendent of Schools, that KATRINA L. MOORE, Agriculture Teacher, who holds Professional certification in AGRICULTURE issued by the Commissioner of Education, is prospectively awarded tenure in the tenure area of AGRICULTURE effective 09/09/2023, conditioned upon compliance with APPR requirements or waiver as determined by the State of New York.

B. Approval of Amendment to Superintendent's Contract

(See Sheet #4, Board Minutes File Folder)

Resolved, that the Board approves of an amendment, in the form included in the minutes for this meeting, to the July 1, 2021, contract of employment between the Board and the Superintendent. The amendment extends the term of the Superintendent's employment for five years, establishes the salary for the 2023-24 school year, and adds paragraph 8(h) for a bereavement benefit.

C. Approval of Amendment to Assistant Superintendent's Contract

(See Sheet #5, Board Minutes File Folder)

Resolved, that the Board approves of an amendment, in the form included in the minutes for this meeting, to the July 1, 2022, contract of employment between the Board and the Assistant Superintendent. The amendment extends the term of the Assistant Superintendent's employment for an additional year and establishes the salary for the 2023-24 school year.

D. Approval of Amendment to SRO's Contract

(See Sheet #6, Board Minutes File Folder)

Resolved, that the Board approves of an amendment, in the form included in the minutes for this meeting, to the contract of employment between the Board and the SRO. The amendment extends the term of the SRO's employment for an additional year.

E. Appointments

1. Substitutes and Tutors:

Approve the appointment of the following personnel as listed, pending completion of all requirements, for the 2022-23 school year: Marina Wood (teacher, aide, teaching assistant); Jade Walker (teacher, aide, teaching assistant, tutor); Peyton Mussaw (teacher, aide, teaching assistant); Rebecca Brooks (teacher, aide, teaching assistant); Kim Harmer (LPN/Nursing); Lori Barr (clerical); Raelynn Absalon (B&G). Approve the following current employees as Tutors: Sheila Callahan, Melissa Robinson, Michelle Hassett.

2. Extra-Curricular

Marching Band – Summer 2023: Approve the following Marching Band recommendation, pending completion of any outstanding requirements, as presented: Makyle Pankey, Volunteer (uncompensated).

3. Instructional

Gouverneur Middle School Afterschool Tutoring – Instructor(s). Appoint the following personnel as Tutoring Instructors for the 2022-2023 school year, to be paid at the rate of \$30/hour, funded through the ARP SLR Comprehensive After School grant: Elizabeth Siebels.

F. Extension of Probationary Period

Approve to extend the probationary period end date of Employee 00274 by 50 days, from 3/16/24 to 5/6/24, due to the same number of uncertified days incurred during the probationary period. Employee met all qualifications for certification but was waiting on SED to review.

Vote on Consent Agenda – Personnel Items:

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CONSENT AGENDA – PERSONNEL, APPROVED AS PRESENTED.

President Fenlong congratulated the four teachers who were granted tenure and welcomed the new appointees.

VIII. NEW BUSINESS

A. Policy Review – First Reading

(See Sheet #7, Board Minutes File Folder)

President Fenlong reviewed the recommendations from the policy committee with the full board. Policy 6130 – **Evaluation of Personnel**; this policy was recommended for deletion. *Ongoing changes relative to APPR are established through Education Law making this policy redundant.* He noted the proposed revisions to the following policies: 6550 – **Leaves of Absence**; *amendments to Labor Law Section 206-c expanded the rights of nursing employees to express breast milk in the workplace.* 7512 – **Student Physicals**; *amendments to Public Health Law require districts to obtain, prior to or within three months after initial enrollment of a student under six, evidence that the student has been screened for lead from the student's parent or guardian.* 7670 – **Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers**; *amendments to Education Law and Commissioner's regulations provide a process by which parents can request to have an independent hearing officer (IHO) immediately appointed to conduct an accelerated review if a district has not appointed one within 196 days from receipt of a parent filing a due process complaint. This policy was also revised to include language regarding videoconference/teleconference options.* 8450 – **Home, Hospital, or Institutional Instruction (Homebound Instruction)**; *amendments to the Commissioner's regulations relating to instruction provided to students in a home, hospital, or institutional setting other than a school.* 8470 – **Home Instruction (Home Schooling)**; *revised for clarity.* These policies will be brought back to the next meeting for a second reading and proposed adoption.

B. Resolution Authorizing Participation in Oswego County BOCES' Cooperative Purchasing Program

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laura Spicer, and seconded by Trustee Naaman Lowry, that the Board of Education approve the following resolution:

WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly for water testing and sampling services, and

WHEREAS, GOUVERNEUR CENTRAL SCHOOL DISTRICT (hereinafter the "Participant") is desirous of participating with Oswego County Board of Cooperative Educational Services/CiTi and other Boards of Cooperative Educational Services and public school districts in the joint bidding of the services mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The participant wishes to appoint the Oswego County Board of Cooperative Educational Services/CiTi to advertise for bids, accept bids, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED, The participant hereby appoints Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, The participant authorizes the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned services, and,

BE IT FURTHER RESOLVED, The participant agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

DISCUSSION: Superintendent Kelly explained that historically, the Jefferson-Lewis BOCES tested the lead in our schools' water, as required by law. With the recent regulation changes to testing lead in school drinking water, the Jeff-Lewis BOCES has determined that it is no longer cost effective to provide the sampling and services.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. RESOLUTION AUTHORIZING PARTICIPATION IN OSWEGO COUNTY BOCES' COOPERATIVE PURCHASING PROGRAM, APPROVED AS PRESENTED.

IX. COMMENT PERIOD

Parent Kara Mashaw questioned whether anything had been determined relative to the restroom complaints voiced at the previous meeting. Superintendent Kelly responded that tonight's board meeting was relocated to the Middle School so that Board members could take a closer look at the layout of the school and restrooms.

X ADJOURNMENT

There being no further business or discussion, motion made by Vice-President Todd E. Bates, and seconded by Trustee Laurie M. Roberts, that the Board of Education adjourn the meeting at 6:00 p.m.

YEAS: All Trustees Present. NAYS: None.

MOTION CARRIED. MEETING ADJOURNED AT 6:00 p.m.

Respectfully submitted,

Signature on file
Tatia Z. Kennedy, District Clerk

Signature on file
David Fenlong, President

GOUVERNEUR CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
GOUVERNEUR NEW YORK 13642
CLOSED BOARD MEETING

APRIL 3, 2023

A CLOSED MEETING of the Board of Education of Gouverneur Central School District started at 6:10 p.m. in the Middle School Cafeteria.

Trustees Present: Todd E. Bates, Brooke Bush, Dr. William Cartwright, David Fenlong, Mark Hendrick, Naaman Lowry, Nickolas Ormasen, Laurie M. Roberts, Laura Spicer.

Trustees Absent:

Also Present: Jacquelyn L. Kelly, Superintendent of Schools and Acting Clerk; Heather M. Cole, Esq. from Ferrara Fiorenza PC.

Motion made by Vice-President Todd E. Bates, and seconded by Trustee Laurie M. Roberts, that the Board of Education move into a closed meeting to seek legal advice from our attorney, which is made privileged by law.

YEAS: All Trustees Present. NAYS: None.

MOTION CARRIED. CLOSED MEETING BEGAN AT 6:10 p.m.

ADJOURN CLOSED MEETING

Motion made by Trustee Dr. William Cartwright, and seconded by Trustee Naaman Lowry, to adjourn the closed meeting at 7:00 p.m.

YEAS: All Trustees Present. NAYS: None.

MOTION CARRIED. CLOSED MEETING ADJOURNED AT 7:00 p.m.

Respectfully submitted,

Signature on file
Jacquelyn L. Kelly, Acting Clerk

Signature on file
David Fenlong, President