

GOUVERNEUR CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
GOUVERNEUR NEW YORK 13642  
REGULAR BOARD MEETING

JUNE 12, 2023

I. CALL TO ORDER

The REGULAR MEETING of the Board of Education of Gouverneur Central School District was called to order by President David Fenlong, at 5:30 p.m., in the High School Auditorium, leading those present in the Pledge of Allegiance.

Trustees Present: Brooke Bush, Dr. William Cartwright, David Fenlong, Mark Hendrick, Naaman Lowry, Nickolas Ormasen, Laurie M. Roberts.

Trustees Absent: Todd E. Bates, Laura Spicer.

Also Present: Jacquelyn L. Kelly, Superintendent of Schools; Carol LaSala, Business Manager; Jessica Sullivan, Assistant Superintendent; Tatia Z. Kennedy, District Clerk.

II. COMMENT PERIOD

Student Request regarding Graduation. Seniors Niciara House-Bowman and Jahonna Sloan addressed the Board about including "Lift Every Voice and Sing" in the upcoming graduation ceremony.

III. DISCUSSION

A. Recognition

Superintendent Kelly announced that with our American Rescue Plan (ARP) federal funding, the District is sending eight students to the Horizons Program this summer at Clarkson University: middle school students Carter McGill, Audrey Ormasen, Wyatt Slate, and Hannah Sochia and high school students Hunter Bates, Austin Lacey, Rayden Lacey, and Briahna McGill. She also shared that seniors Sierra Harmer and Jaelyn Goodale are the recipients of scholarships from the SLC Health System to receive fully paid tuition costs for the 10-month accelerated LPN program through the Isabella Graham Hart School of Practical Nursing. Ms. Kelly then noted that the summer feeding program would once again be offered to the community, providing free breakfast and lunch to all children 18 and under.

B. Communications

Board members received an invitation to the Fourth Grade Farewell, scheduled for June 14 at 6:30 p.m.

IV. FINANCIAL REPORT

A. Discussion of Draft Reserve Plan for June 30, 2023

*(See Sheet #1, Board Minutes File Folder)*

Business Manager Carol LaSala presented an informational piece discussing the District's reserves; the final end-of-year reserve plan will be presented for adoption at the June 26 meeting. Establishing and funding Reserve Funds is one method of saving for future projects and can be used as a planning tool. Ms. LaSala gave a brief review of past government funding concerns, beginning with the gap elimination adjustment in 2010-11 that didn't get back to full funding until this year, to the pandemic adjustments at the state and federal level that will phase out. She then reviewed the District's Fiscal Stress score from the Office of the State Comptroller. The score reflects budget solvency, and fiscal stress can fall into 3 categories - susceptible to, moderate, or significant; or No Designation. Our District's score for the past three years has been 0.0, which is the best score, meaning No Designation. She provided additional details showing the fiscal stress financial indicator data, environmental indicators, and a breakdown of our total fund balance. Lastly, Ms. LaSala went over all the Reserves we currently use - when they were created, how they are funded, how they are used, who monitors them, and the funding levels on 6/30/22 and estimated for 6/30/23. The current Reserves are Workers' Compensation, ERS Retirement Contributions, TRS Retirement Contributions, Accrued Employee Benefits Liability, Unemployment Reserve, Tax Certiorari, Liability, Capital - Building, Capital - Buses, Capital - 2023 Transportation Reserve, and Mandatory Debt Service. Trustee Ormasen asked if there were other Reserves the Board should be thinking about; Ms. LaSala said she didn't know of any new ones, but recommended they keep an active Capital Reserve at all times. President Fenlong thanked her for this great reference and the time she spent to put it together.

June 12, 2023

V. UNFINISHED BUSINESS  
None.

VI. CONSENT AGENDA

President Fenlong asked if any member on the Board wished to have any item on the Consent Agenda removed for special consideration and discussion. Trustee Roberts asked that Item B, Claims Auditor's Report, be removed for separate consideration and discussion.

**Motion to approve Consent Agenda**

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Naaman Lowry, and seconded by Trustee Dr. William Cartwright, that the Board of Education approve the following items, A, C, and D, as a consent agenda:

A. Minutes

Approve the Minutes of the May 22, 2023 Regular Meeting, as presented.

C. CSE Business

*(See Sheet #3, Board Minutes File Folder)*

Approve the services, including additions, modifications, and deletions, for the following classified students, as reflected in the attached CSE Meeting Minutes report:

**CSE Student ID#:**

5102545	5102448	5101946	5101557	5101626	5103007	5104415
5101101	5101096	5101116	5102200	5101115	5104421	5103245
5104498	5104372	5104312	5104755	5104690	5102795	5102591
5102888	5103777	5104147	5102836	5104052	5103658	5104126
5104757	5103085	5104278	5104677	5104398	5103913	5103896
5104434	5103924	5104568	5102591	5103281	5102867	5102527
5103897	5103775	5102363	5103338			

D. CPSE Business

*(See Sheet #4, Board Minutes File Folder)*

Approve the services, including additions, modifications, and deletions, for the following classified students, as reflected in the attached CPSE Meeting Minutes report:

**CPSE Student ID#:**

5104278	5104677	5104398	5104724	5103913	5103896	5104434
5103924	5104568	5104752	5104763	5104725	5104409	

**Vote on Consent Agenda Items A, C, and D**

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. CONSENT AGENDA ITEMS A, C, AND D, APPROVED AS PRESENTED.**

B. Claims Auditor's Reports

*(See Sheet #2, Board Minutes File Folder)*

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Dr. William Cartwright, and seconded by Trustee Laurie M. Roberts, that the Board of Education approve the Claims Auditor's Reports for the period 5/22/2023 - 6/09/2023, as presented.

**DISCUSSION:** Trustee Roberts asked for clarification on the Driver's Ed vehicle; Business Manager LaSala responded that a larger vehicle was recently purchased.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. CLAIMS AUDITOR'S REPORTS FOR THE PERIOD 5/22/23-6/9/23, APPROVED AS PRESENTED.**

VII. CONSENT AGENDA – PERSONNEL

President Fenlong asked if any member on the Board wished to have any item on the Consent Agenda – Personnel removed for special consideration and discussion. No member asked that any items be removed.

**Motion to approve Consent Agenda – Personnel**

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Naaman Lowry, and seconded by Trustee Laurie M. Roberts, that the Board of Education approve the following Personnel items, A-D, as a Consent Agenda:

## VII. CONSENT AGENDA – PERSONNEL (CONTINUED)

A. Memorandum of Agreement #5 between the Gouverneur Central School District and the Gouverneur Teachers' Association

(See Sheet #5, Board Minutes File Folder)

Approve the MOA#5 to the contract between the District and GTA to revise Article 7.3, Flexible Benefits, and remove Section 7.3.4; and amend Appendix A to add Musical Set Director as a recognized Club and add the 2022-2023 and 2023-2024 extra curricular club salary schedules as Appendix A4 and A5.

B. Positions

1. Approve the recommendation to create one (1) FTE position for a 10-month Keyboard Specialist, in the competitive class of the civil service, represented by the Gouverneur School Related Personnel Union, effective July 1, 2023. This position will be in the Central Offices.
2. Approve the recommendation to create two (2) teacher assistant positions, funded through the ARP, for School Counseling Teaching Assistants for the 2023-2024 school year.

C. Resignations

1. Accept the request for resignation from Charity Zawatski, from her position as Elementary Principal, effective June 30, 2023.
2. Accept the request for resignation from Angela W. Calkins, from her position as Assistant Principal, Gouverneur Middle School, effective June 30, 2023.
3. Accept the request for resignation from Rachel Newvine, from her position as Keyboard Specialist, effective June 30, 2023.

D. Appointments1. Administrative

Assistant Principal. Approve the appointment of Michael Hammond, holding an Internship certificate in School Building Leader, to the position of Assistant Principal (11 month) in the Assistant Principal tenure area, effective July 1, 2023 under the terms and conditions of the Gouverneur Administrators' Association (GAA) contract. Mr. Hammond will have a four-year year probationary period commencing on July 1, 2023 and anticipated to end on June 30, 2027, at an annual salary set at \$85,000 for 2023-24.

2. Instructional

- a) Guidance Counselor. Approve the appointment of Jamie C. DeRusso, holding Provisional NYS certification in School Counselor, to the position of Guidance Counselor in the School Counselor tenure area, effective July 1, 2023 (for potential PD purposes and summer work). Ms. DeRusso will have a four-year year probationary period commencing on September 5, 2023 and anticipated to end on September 4, 2027, at an annual salary set at Step 3, B45M, in accordance with the GTA Agreement current salary schedule for year 2023-2024.
- b) Special Education Teacher. Approve the appointment of Colter L. Whitmore, holding Professional NYS certification in Students With Disabilities 7-12 – Generalist, to the position of Special Education Teacher in the General Special Education tenure area, effective July 1, 2023 (for potential PD purposes and summer work). Mr. Whitmore will have a four-year probationary period commencing on September 5, 2023 and anticipated to end on September 4, 2027, at an annual salary set at Step 16, B45M, in accordance with the Gouverneur Teachers' Association Agreement current salary schedule for year 2023-2024. This appointment is contingent upon his successful completion of the probationary term and having received annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.
- c) Art Teacher. Approve the appointment of Alexis Ritter, pending issuance of NYS certification in Visual Arts, to the position of Art Teacher in the Art tenure area, effective July 1, 2023 (for potential PD purposes and summer work). Ms. Ritter will have a four-year probationary period commencing on September 5, 2023 and anticipated to end on September 4, 2027, at an annual salary set at Step 1, BS, in accordance with the Gouverneur Teachers' Association Agreement current salary schedule for year 2023-2024. This appointment is contingent upon her successful completion of the probationary term and having received annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

## VII. CONSENT AGENDA – PERSONNEL (CONTINUED)

D-2. Appointments – Instructional (Cont.)

- d) Business Teacher. Approve the appointment of Mike Bryant, pending issuance of NYS certification in Business and Marketing, to the position of Business Teacher in the Business Education tenure area, effective July 1, 2023 (for potential PD purposes and summer work). Mr. Bryant will have a four-year probationary period commencing on September 5, 2023 and anticipated to end on September 4, 2027, at an annual salary set at Step 19, B30M, in accordance with the Gouverneur Teachers' Association Agreement current salary schedule for year 2023-2024. This appointment is contingent upon his successful completion of the probationary term and having received annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.
- e) English Teacher. Approve the appointment of Julie Neiss pending issuance of NYS certification in English Language Arts 7-12, to the position of English Teacher in the English academic tenure area, effective July 1, 2023 (for potential PD purposes and summer work). Ms. Neiss will have a four-year probationary period commencing on September 5, 2023 and anticipated to end on September 4, 2027, at an annual salary set at Step 1, BS, in accordance with the Gouverneur Teachers' Association Agreement current salary schedule for year 2023-2024. This appointment is contingent upon her successful completion of the probationary term and having received annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

3. Non-Instructional

- a) Lead Custodians. Approve the designation of Laura Streeter and Jean Smith as Lead Custodians at the Elementary School, effective July 1, 2022.
- b) Special Assignment – Business Office. Approve the appointment of Carol LaSala for up to fifty (50) days per diem work during the 2023-2024 school year, to be compensated at her 2022-23 per diem rate.

4. Year-End

- a) Clerical Support. Approve the appointment of the following personnel for clerical support the week of June 26-30, 2023. Staff will be compensated in accordance with their hourly rate from the 2022-23 salary schedule of their collective bargaining units.
  - Elementary School – Kelly Harmer – up to 3 days
  - Elementary School – Cheryl Klimowicz – up to 3 days
  - Elementary School – Rachel Newvine – up to 3 days
  - Middle School – Bonnie Bates – up to 3 days
  - Middle School – Alicia Porter – up to 3 days
  - Middle School – Heather Rose – up to one (1) day for locker preparation
  - Middle School – Joadie Spicer – up to one (1) day for locker preparation

5. Summer

- a) Elementary Summer School. Approve the appointment of the following personnel for the 2023 Elementary Summer School program, from July 5 – August 10, 2023 (Tuesday, Wednesday, Thursday) as presented. Staff will be paid from ARP funding as indicated.

Teachers - \$125/day for a total of nineteen (19) days

Katie Stoffel – Prekindergarten  
 Bev Phelps – Kindergarten  
 Bridget Lewis – Kindergarten  
 Erin Gates – Grade 1  
 Alissa Collier – Grade 2  
 Kristina Hitchman – Grade 2  
 Danelle Foster – Grade 3  
 Katherine Doster – Grade 4  
 Pamela Stevens – Reading AIS  
 Lindsey Daniels – Math AIS  
 Leah Card – Librarian

## VII. CONSENT AGENDA – PERSONNEL (CONTINUED)

D-5. a) Appointments – Instructional. Summer. Elementary Summer School (Cont.)**Teaching Assistants/Teacher Aides** - \$85/day for a total of nineteen (19) days

Tecia Tarkowski – Teaching Assistant (Prekindergarten)  
 Kaitlyn Thorne – 1:1 Aide  
 Anita Clement – Teaching Assistant (Grades 1 and 2)  
 Alisa Jenne – 1:1 Aide  
 Desiree Simmons – 1:1 Aide  
 Rowena Cameron – 1:1 Aide  
 Amanda Newvine – 1:1 Aide  
 Jade Walker – 1:1 Aide

**Substitutes (Teacher, Teaching Assistant, Aide)** – paid at same rate(s) as above

Alicia Cornell  
 Shelley Burnham  
 Caitlyn Sullivan  
 Ling Wu  
 Amber Barr

**Clerical Support** – hourly rate of \$21.25; nineteen (19) days

Pam Doty (5 hours/day)

- b) Middle School Summer School. Approve the appointment of the following personnel for the 2023 Middle School Summer School program, from July 5 – August 10, 2023 (Tuesday, Wednesday, Thursday) as presented. Staff will be paid from ARP funding as indicated.

**Teachers** - \$125/day for a total of nineteen (19) days

Beth Siebels – E.L.A.  
 Stacey Devlin – E.L.A.  
 Gina Taylor – Math  
 Mike Shattuck – Math  
 Christine Cagnetti – Science  
 Lisa Stowell – Social Studies  
 Brittany Schermerhorn – Special Education  
 Sean Devlin – Physical Education

**Teaching Assistants/Teacher Aides** - \$85/day for a total of nineteen (19) days

Tabitha Kirkpatrick  
 Kara Mashaw  
 Rochelle Ayen

**Clerical Support** – hourly rate from 2023-24 GSRPU salary schedule; nineteen (19) days

Bonnie Bates (4 hours/day)

**Nursing Support** – compensated in accordance with the adjusted FTE from the 2023-24 salary schedule of their collective bargaining units.

Christine Sitts, RN (two additional days for medically necessary field trip assistance)

- c) Beginnergarten. Approve the appointment of the following personnel for the 2023 Beginnergarten program, from August 21-24, 2023, from 9 AM – 11 AM. Teachers will be compensated at a stipend of \$500 each through a Title I grant. Support staff will be compensated in accordance with their adjusted FTE from the 2023-24 salary schedule of their collective bargaining unit.

Bev Phelps	Teacher
Jaz Kulp	Teacher
Jordyn Lynde	Teacher
Heather Davis	Classroom Aide
Marie Moore	Classroom Aide

- d) Preschool Extended Year Summer Program. Approve the appointment of the following personnel for the 2023 summer special education pre-school program and the 2023 summer school age-related services, from July 3 – August 18, 2023 (Monday – Thursday and Friday, August 11 and Friday, August 18) as presented. Staff will be compensated in accordance with their adjusted FTE from the 2023-24 salary schedule of their collective bargaining units.

## VII. CONSENT AGENDA – PERSONNEL (CONTINUED)

D-5. d) Appointments – Instructional. Preschool Extended Year Summer Program (Cont.)

Milaglos (Alex) Smith	Teacher
Lisa Fairbanks	Classroom Aide
Amy Catts	Classroom Aide
Alana Luther	1:1 Aide
Erin Moon	Speech - school age related services only

- e) Summer Feeding Program. Approve the appointments of Cooks and Food Service Workers for the 2023-2024 Summer Feeding Program. Staff will be compensated in accordance with their adjusted FTE from the 2023-24 salary schedule of their collective bargaining units.

Position	Employee
Cook	Hadfield, Velicia
FSH	Cornell, Nichole
FSH	Cummings, Kim
FSH	Palmer, Darlene
FSH	Rushlo, Jan

- f) Summer Guidance Support. Approve the appointment of the following personnel for summer support as presented. Staff will be compensated in accordance with their hourly rate from the 2023-24 salary schedule of their collective bargaining units.

Elementary	Lisa Sayer	Up to 4 days
Middle	Hunter Hitchman	Up to 10 days
Middle	Monica Scott	Up to 10 days
High	Marcy Tyler	Up to 20 days
High	Rachael Huntley	Up to 15 days

- g) Summer Clerical Support. Approve the appointment of the following personnel for summer clerical support as presented. Staff will be compensated in accordance with their hourly rate from the 2023-24 salary schedule of their collective bargaining units.

Elementary	Kelly Harmer	Up to 10 days
Elementary	Cheryl Klimowicz	Up to 10 days
Middle	Alicia Porter	Up to 10 days + up to 10 days for new student registration
Middle	Bonnie Bates	Up to 10 days
Middle	Melissa Raymo	Up to 15 days
High	Emily Mashaw	Up to 10 days
High	Tammy Mullin	Up to 10 days
CSE	Donna Wood	Up to 10 days

- h) Summer Nursing Support. Approve the appointments for Nursing Support for the 2023-2024 Summer programs for up to five (5) days, as needed. Staff will be compensated in accordance with their adjusted FTE from the 2023-24 salary schedule of their collective bargaining units.

RN's	Christine Sitts
LPN's	Brittaney Fairbanks, Natalie Wood

- i) Summer Instructional Technology Coach Support – Stephanie Plaisted. Approve up to 10 days at her 2023-24 daily rate for support to include but not be limited to setting up all instructional technology services, obtaining contracts for Ed Law 2D compliance, and offering support for purchased technology for teachers.

6. Extra-Curricular - Club

- a) Approve the 2022-23 Club Advisor recommendation, compensated in accordance with the 2022-23 Club Salary Schedule of the GTA contract, as presented:

Robert Decker	Musical Set Director	Class D, Step 1
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- b) Approve the Summer 2023 Club Advisor recommendation, compensated in accordance with the 2023-24 Club Salary Schedule of the GTA contract, as presented:

Kylie Spinner	FFA Summer	Class B, Step 1
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## VII. CONSENT AGENDA – PERSONNEL (CONTINUED)

D-6. Appointments – Extra-Curricular - Club (Cont.)

- c) Correction to clerical error from 9/12/22 regular Board Meeting, Extra Curricular Appointments:

Heather Parker	Advisor, Grade 11 #1	Class D, Step <del>10</del> 11
Cory Young	Advisor, Grade 11 #2	Class D, Step <del>11</del> 10

7. Outside Service Provider

(See Sheet #6, Board Minutes File Folder)

Approve the agreement with AMN Healthcare and Hayley Fletcher for Psychologist services 7/3/23 – 8/18/23, to be paid from ARP funding, as presented.

8. Students

Approve the appointment of the following student(s) as Lifeguard(s) for the 2022-2023 school year, pending completion of all requirements: Riley Shepherd

**Vote on Consent Agenda – Personnel Items:**

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. CONSENT AGENDA – PERSONNEL, APPROVED AS PRESENTED.**

**President Fenlong thanked Ms. Zawatski, Ms. Calkins, and Ms. Newvine, saying, “we appreciate what you have done for the students in the district and wish you nothing but the best.” He welcomed new Assistant Principal Michael Hammond, who was in the audience.**

## VIII. NEW BUSINESS

A. Policy Review – First Reading

(See Sheet #7, Board Minutes File Folder)

President Fenlong introduced the slate of policies recommended for revision: **5630 – Facilities:**

**Inspection, Operation, and Maintenance**, revised in light of amendments to various laws and regulations; **7130 – Non-Resident Students**, updated language provided by legal counsel; **7420 – Sports and the Athletic Program**, revised in light of the passage of the “Dominic Murray Sudden Cardiac Arrest Prevention Act” (SCA Act) and the adoption of corresponding regulations implementing the SCA Act; and **8240 – Instruction in Certain Subjects**, revised in light of the passage of the “Dominic Murray Sudden Cardiac Arrest Prevention Act” (SCA Act) and the adoption of corresponding regulations implementing the SCA Act. President Fenlong reminded Board members that action would be taken at the next meeting.

B. School Safety Plan Public Hearing

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laurie M. Roberts, and seconded by Trustee Brooke Bush, that the Board of Education set July 10, 2023 for a Public Hearing to discuss the annual updates and revisions, if any, to the District’s School Safety Plan. The Public Hearing will begin at 5:30 p.m. and will be followed by the Organizational board meeting. The Safety Plan will be posted on the District Website from June 26 – August 18, 2023. Any comments should be directed to the District Clerk.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. PUBLIC HEARING ON SCHOOL SAFETY PLAN SET FOR JULY 10, 2023 AT 5:30 PM.**

C. Resolution to Approve the Owner/Architect Agreement for the Middle School Renovations & Site Work Project

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Naaman Lowry, and seconded by Trustee Dr. William Cartwright, that the Board of Education approve the following resolution:

**WHEREAS**, the Gouverneur Central School District (the “District”) has determined that it is both required and in the best interest of the District to retain an architect to provide necessary architectural and related services in connection with its Middle School Renovations & Site Work Project (the “Project”); and

**WHEREAS**, pursuant to a request for proposals awarded to Bernier, Carr, & Associates, Engineers, Architects, and Land Surveyors P.C. (“BCA”), the District wishes to continue its relationship with BCA for the purposes of providing architectural and related services for the Project; and

**WHEREAS**, the School District’s legal counsel, Ferrara Fiorenza, PC and BCA have jointly prepared a contract for Architect services relative to the Project (a copy of which has been shared with the Board);

## VIII. NEW BUSINESS (CONTINUED)

C. Resolution to Approve the Owner/Architect Agreement for the Middle School Renovations & Site Work Project (Cont.)

**NOW, THEREFORE**, be it resolved as follows:

1. The Board of Education approves the retention of BCA to provide professional services and proceed with the Project in accordance with the terms and conditions of the contract approved by legal counsel and previously shared with the Board of Education.
2. The Board of Education hereby authorizes the President of the Board or the Superintendent of Schools to enter into the approved contract with BCA on behalf of the Board of Education and take all steps necessary or convenient to proceed under the contract in connection with the Project.
3. This resolution shall take effect immediately.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. RESOLUTION TO APPROVE BERNIER, CARR, & ASSOCIATES AS OWNER/ARCHITECT FOR THE MIDDLE SCHOOL RENOVATIONS & SITE WORK, APPROVED AS PRESENTED.**

D. Resolution to Approve the Construction Manager for the Middle School Renovations & Site Work Project

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laurie M. Roberts, and seconded by Trustee Naaman Lowry, that the Board of Education approve the following resolution:

**WHEREAS**, the Gouverneur Central School District (the "School District") previously issued a Request for Proposals ("RFP") for Construction Management Services; and

**WHEREAS**, the School District has received proposals in response to the RFP, diligently analyzed the proposals, and conducted interviews of selected candidates as part of the selection process; and

**WHEREAS**, the Board of Education, as a result of the RFP process, has selected Pike Construction Services ("Pike") as its Construction Manager; and

**WHEREAS**, the School District's administration, legal counsel (Ferrara Fiorenza, PC), and Pike have jointly prepared a contract for Construction Management Services ("Contract") for the Middle School Renovations & Site Work Project ("Project") which has been submitted to the Board of Education for consideration;

**NOW, THEREFORE**, be it resolved as follows:

1. The Board of Education approves the retention of Pike to provide Construction Management Services and proceed with the Project in accordance with the terms and conditions of the Contract.
2. The Board of Education hereby authorizes the President of the Board, the Superintendent of Schools, or their designee to enter into the Contract on behalf of the School District in substantially the form presented to the Board of Education with such modifications, additions, and revisions (including insertion of compensation consistent with Pike's RFP response) as may be approved by the Superintendent of Schools and legal counsel, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the Contract in connection with the Project.
3. This resolution shall take effect immediately.

DISCUSSION: Thank you to the committee for their work related to this.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. RESOLUTION TO APPROVE PIKE CONSTRUCTION SERVICES AS CONSTRUCTION MANAGER FOR THE MIDDLE SCHOOL RENOVATIONS & SITE WORK, APPROVED AS PRESENTED.**

E. Staffing - discussion

The creation of a new 8:1:1 Special Class at the middle school was discussed, with Superintendent Kelly stating that Mrs. Richards and Mr. Kotz agreed that there is a need for this setting. She explained that an 8:1:1 is 8 students, 1 teacher, and 1 teaching assistant. She briefly described the continuum of special education services from the least restrictive, like resource room or ICT services in the classroom, and along the continuum to 15:1:1, then 12:1:1, 8:1:1, and in some cases 6:1:1. Ms. Kelly advocated for a more intense 8:1:1 setting at the middle school based on the needs of our students, adding that other districts are no longer offering it, and it is not uncommon to see our students on a waiting list for over a year. Trustee Roberts affirmed her support, saying the added travel is not beneficial either. Trustee Dr. Cartwright opined that it is important to keep our students in their home district. All board members present agreed to proceed with the new class.



## VIII. NEW BUSINESS (CONTINUED)

F. Creation of an 8:1:1 Special Class

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laurie M. Roberts, and seconded by Trustee Naaman Lowry, that the Board of Education approve the addition of an 8:1:1 Special Class at the Gouverneur Middle School, effective July 1, 2023.

DISCUSSION: Superintendent Kelly thanked the Board for their support.

YEAS: All Trustees Present      NAYS: None.

**MOTION CARRIED. CREATION OF 8:1:1 SPECIAL CLASS, APPROVED AS PRESENTED.**

G. Creation of Special Education teacher position

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laurie M. Roberts, and seconded by Trustee Dr. William Cartwright, that the Board of Education create one (1) FTE teacher position (GTA) in the General Special Education tenure area, effective July 1, 2023.

YEAS: All Trustees Present      NAYS: None.

**MOTION CARRIED. CREATION OF SPECIAL EDUCATION TEACHER POSITION, APPROVED AS PRESENTED.**

H. Creation of Teacher Assistant position

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Brooke Bush, and seconded by Trustee Laurie M. Roberts, that the Board of Education create one (1) FTE teacher assistant position (GTA) in the Teaching Assistant tenure area, effective July 1, 2023.

YEAS: All Trustees Present      NAYS: None.

**MOTION CARRIED. CREATION OF TEACHER ASSISTANT POSITION, APPROVED AS PRESENTED.**

I. Acceptance of Gift

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Naaman Lowry, and seconded by Trustee Dr. William Cartwright, that the Board of Education accept the gift of two sets of used Golf Clubs from Mr. Dennis Robinson, valued at \$100.00 per set, for the Varsity Golf Team.

YEAS: All Trustees Present      NAYS: None.

**MOTION CARRIED. GIFT OF TWO SETS OF USED GOLF CLUBS, ACCEPTED WITH THANKS AND APPRECIATION.**

J. Audit Report – Medicaid Reimbursements

*(See Sheet #8, Board Minutes File Folder)*

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laurie M. Roberts, and seconded by Trustee Dr. William Cartwright, that the Board of Education accept the final Audit Report from the Office of the State Comptroller, Audit Report Number 2023M-34 1 June 2023, for the Audit Period July 1, 2021 – January 31, 2023, as presented.

DISCUSSION: Superintendent Kelly acknowledged they only found one main concern and the audit results are accurate. The district began the process to submit Medicaid claims prior to the entrance conference on 8/18/22.

YEAS: All Trustees Present      NAYS: None.

**MOTION CARRIED. AUDIT REPORT NUMBER 2023M-34 1 JUNE 2023, ACCEPTED AS PRESENTED.**

K. Corrective Action Plan

*(See Sheet #9, Board Minutes File Folder)*

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laurie M. Roberts, and seconded by Trustee Dr. William Cartwright, that the Board of Education approve the Corrective Action Plan to the final Audit Report from the Office of the State Comptroller, Number 2023M-34 1 June 2023, as presented.

YEAS: All Trustees Present      NAYS: None.

**MOTION CARRIED. CORRECTIVE ACTION PLAN TO AUDIT REPORT NUMBER 2023M-34 1 JUNE 2023, APPROVED AS PRESENTED.**

## VIII. NEW BUSINESS (CONTINUED)

L. Set date and time for Annual Organizational Meeting

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Brooke Bush, and seconded by Trustee Naaman Lowry, that the Board of Education set the date, time, and location for the Annual Organizational Meeting as Monday, July 10, 2023 at 5:30 PM, following the public hearing on the school safety plan, in the High School Auditorium.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. ANNUAL ORGANIZATIONAL MEETING TO BE HELD MONDAY, JULY 10, 2023 AT 5:30 PM (AT CONCLUSION OF PUBLIC HEARING) IN THE HIGH SCHOOL AUDITORIUM.**

M. 2023-2024 Board of Education Meeting Dates

(See Sheet #10, Board Minutes File Folder)

Board members received a draft copy for review; the calendar will be adopted at the 6/26/23 meeting.

N. Acceptance of Donation

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Naaman Lowry, and seconded by Trustee Dr. William Cartwright, that the Board of Education formally accept the gift of the donation from the Class of 2023 Parent Group, in the amount of \$5,000.00, for the purpose of contributing to the payment of the Jumbo Tron to stream the 2023 graduation ceremony, and increase the 2022-2023 HS Contractual A2850-400-23-000000 budget account by the same.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. DONATION FROM THE CLASS OF 2023 PARENT GROUP, ACCEPTED WITH THANKS AND APPRECIATION.**

## IX. COMMENT PERIOD

Student Request regarding Graduation. Parent Tabbitha Bernard supported the request of the two seniors, saying it won't only affect them, but our future graduation classes of Gouverneur. Parent Tonya House-Carter also spoke in favor of the request.

## X. ADJOURN TO EXECUTIVE SESSION

Motion made by Trustee Laurie M. Roberts, and seconded by Trustee Naaman Lowry, to adjourn to executive session to discuss the employment history of particular persons.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. MEETING ADJOURNED TO EXECUTIVE SESSION AT 7:09 PM.**

**OPEN SESSION RESUMED AT 8:37 p.m.**

## XI. ADJOURNMENT

There being no further business or discussion, motion made by Trustee Lowry, and seconded by Trustee Bush, that the Board of Education return to open session and adjourn the meeting at 8:37 p.m.

YEAS: All Trustees Present.    NAYS: None.

**MOTION CARRIED. MEETING ADJOURNED AT 8:37 p.m.**

Respectfully submitted,

Signature on file  
Tatia Z. Kennedy, District Clerk

Signature on file  
David Fenlong, President