

GOUVERNEUR CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
GOUVERNEUR NEW YORK 13642
REGULAR BOARD MEETING

AUGUST 22, 2022

I. CALL TO ORDER

The REGULAR MEETING of the Board of Education of Gouverneur Central School District was called to order by President David Fenlong, at 5:30 P.M., EDT in the High School Auditorium, leading those present in the Pledge of Allegiance.

Trustees Present: Todd E. Bates, Brooke Bush, David Fenlong, Mark Hendrick, Nickolas Ormasen, Laurie M. Roberts, Laura Spicer.

Trustees Absent: Dr. William Cartwright, Naaman Lowry.

Also Present: Jacquelyn L. Kelly, Superintendent of Schools; Carol LaSala, Business Manager; Jessica Sullivan, Assistant Superintendent; Tatia Z. Kennedy, District Clerk.

II. COMMENT PERIOD

President David Fenlong opened the floor for public comment; no comments were offered.

III. DISCUSSION

IV. FINANCIAL REPORT

V. UNFINISHED BUSINESS

A. Adoption of School Safety Plan

(See Sheet #1, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Todd E. Bates, and seconded by Trustee Laurie M. Roberts, that the Board of Education approve and adopt the District-wide School Safety Plan, to be submitted to the State Education Department and distributed to specified agencies, as presented.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. SCHOOL SAFETY PLAN, APPROVED AND ADOPTED AS PRESENTED.

VI. CONSENT AGENDA

President David Fenlong asked if any member on the Board wished to have any item on the Consent Agenda removed for special consideration and discussion. No member asked that any items be removed.

Motion to approve Consent Agenda

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laurie M. Roberts, and seconded by Vice-President Todd E. Bates, that the Board of Education approve the following items as a consent agenda:

A. Minutes

Approve the Minutes of the Regular Meeting of August 1, 2022, as presented.

B. Claims Auditor's Reports

(See Sheet #2, Board Minutes File Folder)

Approve the Claims Auditor's Reports for the period 08/01/2022 – 08/19/2022, as presented.

C. Treasurer's Report – July 2022

(See Sheet #3, Board Minutes File Folder)

Accept the Treasurer's Report for the month of July 2022, as presented.

D. CSE Business

(See Sheet #4, Board Minutes File Folder)

Approve the services, including additions, modifications, and deletions, for the following classified students, as reflected in the attached CSE Meeting Minutes report:

CSE Student ID#:

5103292	5101877	5103005	5103777	5104001	5103282	5104471
5104530	5103591					

CSE Personnel Action: Creation of 1:1 Individual Aide position for Student #5104574, effective 9/01/2022.

August 22, 2022

VI. CONSENT AGENDA (CONTINUED)

Vote on Consent Agenda Items

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CONSENT AGENDA APPROVED AS PRESENTED.

VII. CONSENT AGENDA – PERSONNEL

President Fenlong asked if any member on the Board wished to have any item on the Consent Agenda – Personnel removed for special consideration and discussion. No member asked that any items be removed.

Motion to approve Consent Agenda – Personnel

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Todd E. Bates, and seconded by Trustee Laura Spicer, that the Board of Education approve the following Personnel items as a Consent Agenda:

A. Amendment to School Resource Officer contract

(See Sheet #5, Board Minutes File Folder)

Approve the amendment between the District and the School Resource Officer dated August 22, 2022, as presented. This amendment extends the contract with the SRO through June 30, 2023.

B. Positions

- a) **High School Assistant Principal/Athletic Director.** Approve the recommendation to abolish the position of High School Assistant Principal/Athletic Director, 10-month + 20 days under the GAA, effective immediately. (It is anticipated that the position will be replaced with two separate positions.)
- b) **High School Assistant Principal.** Approve the recommendation to create the position of High School Assistant Principal, 10-month + 20 days under the GAA, effective immediately.
- c) **Cleaner.** Approve the recommendation to create one (1) FTE Cleaner position, in the labor class of the civil service, represented by the Gouverneur School Related Personnel Union, effective September 1, 2022. This position will work Wednesday – Sunday.
- d) **2.75-hour Food Service Helper.** Approve the recommendation to create one (1) 2.75-hour Food Service Helper position, in the labor class of the civil service, represented by the Gouverneur School Related Personnel Union, effective September 1, 2022.

C. Resignations

- a) Accept the request for resignation from Selena Figueroa, from her position as 2.75-hour Food Service Helper, effective August 24, 2022.

D. Appointments**1. Administrative**

- a) **Teacher to Assistant High School Principal.** Accept the resignation of Nicole L. Donaldson from her position of Special Education teacher, under the Gouverneur Teachers' Association, and appoint Nicole L. Donaldson, who holds Professional certifications as a School District Leader and School Building Leader, to the position of Assistant High School Principal in the Assistant Principal tenure area, 10-month + 20 days, in accordance with the terms and conditions of the Gouverneur Administrators Association contract, effective August 23, 2022, at an annual salary set at \$85,000 for 2022-2023. Ms. Donaldson will have a four-year probationary period commencing on August 23, 2022 and anticipated to end on August 22, 2026 (unless extended in accordance with the law). This expiration date is tentative and conditional only.

2. Instructional

- a) **Art Teacher.** Appoint Leigh Chapman, holding Professional certification in Visual Arts, to the position of Art Teacher in the Art Tenure Area for a four-year probationary period commencing on September 1, 2022, and anticipated to end on August 31, 2026, at an annual salary set at Step 8, B30M, in accordance with the Gouverneur Teachers' Association Agreement current salary schedule for 2022-2023. This appointment is contingent upon her successful completion of the probationary term and having received annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.
- b) **Title I .32 FTE Teacher.** Appoint Judith Tomford to the non-probationary position of .32 FTE Teacher, effective September 1, 2022, at an annual salary in accordance with the Gouverneur Teachers' Association Agreement, at Step 3, B30M, for the 2022-23 school year, paid through Title I funds. Ms. Tomford holds Permanent certification in Nursery, Kindergarten & Grades 1-6. Ms. Tomford is assigned to St. James.

VII. CONSENT AGENDA – PERSONNEL (CONTINUED)

D. 2. Appointments - Instructional

- c) Health Teacher. Appoint Robert E. Webster, holding permanent certification in Physical Education, to the non-probationary position of Health Teacher that is encumbered by a vacancy, effective September 1, 2022, at an annual salary in accordance with the Gouverneur Teachers' Association Agreement, at Step 5, B30M.
- d) Aide to Teaching Assistant. Accept the resignation of Candace M. Brown from her position of Individual Aide in the non-competitive class of the civil service, under the Gouverneur School Related Personnel Union, and appoint Candace M. Brown, who is certified as a Teaching Assistant Level 1, to the probationary position of Teaching Assistant in the Teaching Assistant tenure area, at an annual salary of Teaching Assistant Step 1 in accordance with the Gouverneur Teachers' Association Agreement current salary schedule for 2022-23, effective September 1, 2022. The probationary period is effective September 1, 2022 and is anticipated to end on August 31, 2026 (unless extended in accordance with the law). This expiration date is tentative and conditional only.
- e) Aide to Teaching Assistant. Accept the resignation of Melissa Robinson from her position of Individual Aide in the non-competitive class of the civil service, under the Gouverneur School Related Personnel Union, and appoint Melissa Robinson, who is certified as a Teaching Assistant Level 1, to the probationary position of Teaching Assistant in the Teaching Assistant tenure area, at an annual salary of Teaching Assistant Step 1 in accordance with the Gouverneur Teachers' Association Agreement current salary schedule for 2022-23, effective September 1, 2022. The probationary period is effective September 1, 2022 and is anticipated to end on August 31, 2026 (unless extended in accordance with the law). This expiration date is tentative and conditional only.
- f) Teaching Assistant. Appoint Derek Gordon, who is certified as a Teaching Assistant Level 1, to the probationary position of Teaching Assistant in the Teaching Assistant tenure area, at an annual salary of Teaching Assistant Step 1 in accordance with the Gouverneur Teachers' Association Agreement current salary schedule for 2022-23, effective September 1, 2022. The probationary period is effective September 1, 2022 and is anticipated to end on August 31, 2026 (unless extended in accordance with the law). This expiration date is tentative and conditional only.
- g) Teaching Assistant. Appoint Kristen L. Kulp, pending issuance of her Teaching Assistant Level 1 certification (all requirements have been met), to the probationary position of Teaching Assistant in the Teaching Assistant tenure area, at an annual salary of Teaching Assistant Step 1 in accordance with the Gouverneur Teachers' Association Agreement current salary schedule for 2022-23, effective September 1, 2022. The probationary period is effective September 1, 2022 and is anticipated to end on August 31, 2026 (unless extended in accordance with the law). This expiration date is tentative and conditional only.

3. Non-Instructional

- a) Cleaner. Approve the appointment of Joshua Brassard as a 1.0FTE Cleaner in the labor class of the civil service, commencing on August 23, 2022, at a prorated annual salary in accordance with the Gouverneur School Related Personnel Union agreement, Cleaner, Level 1, from the current GSRPU salary schedule.
- b) Individual Aide. Approve the appointment of Alejandra Hall as an Individual Aide in the non-competitive class of the civil service, commencing on September 1, 2022, at an annual salary in accordance with the Gouverneur School Related Personnel Union agreement, Teacher Aide 7.5, Level 1, from the current GSRPU salary schedule.
- c) Individual Aide. Approve the appointment of Alisa Jenne as an Individual Aide in the non-competitive class of the civil service, commencing on September 1, 2022, at an annual salary in accordance with the Gouverneur School Related Personnel Union agreement, Teacher Aide 7.5, Level 1, from the current GSRPU salary schedule.
- d) Individual Aide. Approve the appointment of Alicia Swanson as an Individual Aide in the non-competitive class of the civil service, commencing on September 1, 2022, at an annual salary in accordance with the Gouverneur School Related Personnel Union agreement, Teacher Aide 7.5, Level 1, from the current GSRPU salary schedule.

VII. CONSENT AGENDA – PERSONNEL (CONTINUED)

D. Appointments (Cont.)4. Substitutes

Approve the appointment of the following returning substitutes as listed for 2022-23:

Conklin	Lindsey	Teacher/Aide
Cox	Adrienne	Aide
Figueroa	Selena	Cafeteria
Lacks	Walter (Joe)	Teacher/TA/Aide
McIntosh	Clara	Cafeteria
Pike	Joan	Retired Teaching Assistant
Shepherd	Sarah	Teacher/TA/Aide
Stowell	Hannah	Teacher/Aide

Approve the appointment of the following new substitutes as listed for 2022-23, pending completion of all requirements:

Cummings	Kimberly	Cafeteria
Wetherwax	BobbiJo	Cafeteria

5. Students

Approve the appointment of the following students as listed to work as Lifeguards for the 2022-2023 school year, pending completing of all requirements: James Hayden, Sierra Billings, Emalyn Kulp, Avery Winters, Meredith Bush, Gage Cornell, Meadow Greenhill, Alaina Romans.

Vote on Consent Agenda - Personnel Items

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CONSENT AGENDA - PERSONNEL APPROVED AS PRESENTED.

President Fenlong welcomed Mr. Webster, who was in attendance, and congratulated all the new hires.

VIII. NEW BUSINESS

A. Outside Service Providers

(See Sheet #6, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Roberts, and seconded by Trustee Spicer, that the Board of Education approve the Education Healthcare Staffing Agreement dated July 27, 2022 with AMN Healthcare for the purpose of using healthcare clinicians to provide temporary professional services, as presented.

DISCUSSION: Superintendent Kelly clarified this contract is for two virtual psychologists. They, along with our district psychologist, will provide support for specific student needs. CSE Chair Kimberly Richards will oversee their caseloads. For tracking purposes, the virtual psychologists will complete electronic timesheets that are attached to our invoice.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. AGREEMENT WITH OUTSIDE SERVICE PROVIDER AMN HEALTHCARE, APPROVED AS PRESENTED.

B. Pool Schedule

Board members had the opportunity to review and discuss the community swim schedule for the pool proposed by High School Principal and acting athletic director Cory Wood that includes morning open swim, Sunday family swim, and Water Walking. Lifeguards continue to be a challenge, as most of our student lifeguards are involved in other extracurricular activities. Community surveys are also planned to assess additional interests. Trustee Mark Hendrick asked if the District has or does offer swim lessons; Business Manager LaSala responded that an outside organization has provided lessons through a summer program in the past. The board was in support of reopening the pool, with Trustee Roberts saying this is something the board has wanted. Superintendent Kelly commended Principal Wood for his efforts to make this happen.

C. Tax Warrant for 2022-2023

(See Sheet #7, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Todd E. Bates, and seconded by Trustee Laurie M. Roberts, that the Board of Education approve the tax warrant for 2022-2023 in the amount of \$6,860,162 (\$6,787,112 School + \$60,000 Gouverneur Library + \$13,050 Richville Library), as presented.

YEAS: Bates, Bush, Fenlong, Ormasen, Roberts, Spicer NAYS: Hendrick.

MOTION CARRIED. TAX WARRANT FOR 2022-2023, APPROVED AS PRESENTED.

VIII. NEW BUSINESS (CONTINUED)

D. School Lunch and Breakfast Program

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Brooke Bush, and seconded by Trustee Laura Spicer, that the Board of Education approve participation in the Community Eligibility Provision (CEP) Program for 2022-2023. Breakfast and lunch meals served to all students at no cost: **All breakfasts - \$0.00; All lunches - \$0.00**

DISCUSSION: Trustee Mark Hendrick said it was his understanding this was for four years, and Business Manager LaSala agreed, adding that the prices are approved each year. Responding to Trustee Spicer, Superintendent Kelly clarified that the CEP program is different than the federal funding for free lunches that just ended; schools eligible for CEP can reapply. Ms. LaSala detailed the process involved in applying for the CEP program; Superintendent Kelly credited Ms. LaSala for her diligence in getting the application approved. Trustee Hendrick asked whether the district could lower the charge for the ala carte items as well; Ms. LaSala promised to investigate that but there may be limits because we receive federal funding. President Fenlong echoed his thanks to Ms. LaSala for her work on this.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. SCHOOL LUNCH AND BREAKFAST PROGRAM PARTICIPATION IN THE CEP FOR 2022-2023, APPROVED AS PRESENTED.

E. Leaves of Absence

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Todd E. Bates, and seconded by Trustee Laurie M. Roberts, that the Board of Education approve the medical leaves as listed:

- a) Acknowledge paid and unpaid leave of absence covered under FMLA provisions (for the first 12 weeks) for tenured employee #01094, for the approximate period 09/01/2022 – 02/28/2023. Employee will use sick time and is eligible to use sick bank time per collective bargaining agreement. Employee will incur approximately eleven (11) unpaid days.
- b) Acknowledge paid and unpaid leave of absence for probationary employee #00706, for the approximate period 09/19/2022 – 11/01/2022. Employee will use sick time and is eligible to use sick bank time per collective bargaining agreement. Employee will incur approximately thirteen (13) unpaid days. Employee's probationary period currently ending 8/31/26 will be extended by the number of unpaid days incurred.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. LEAVES OF ABSENCE, APPROVED AS PRESENTED.

F. Appointment of Long-Term Substitute

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laurie M. Roberts, and seconded by Trustee Brooke Bush, that the Board of Education appoint Polly Sergel, who holds Professional certification in Literacy (Grades 5-12) and Permanent certification in Agriculture, to the non-probationary position of long-term substitute to replace Employee 01094, effective September 1, 2022, to February 28, 2023 or when the employee returns from leave, at the rate of Step 1, B30M from the 2022-2023 salary schedule with the Gouverneur Teachers' Association.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. APPOINTMENT OF POLLY SERGEL AS LONG-TERM SUBSTITUTE, APPROVED AS PRESENTED.

G. Appointment of Long-Term Substitute

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Todd E. Bates, and seconded by Trustee Laura Spicer, that the Board of Education appoint Patricia A. Williams, who holds Permanent certification in Nursery, Kindergarten & Grades 1-6, to the non-probationary position of long-term substitute to replace Employee 00706, effective approximately September 1, 2022, to November 1, 2022 or when the employee returns from leave, at the established rate of position title Sub Teacher – Retired or Sub Teacher - 25 days, if applicable.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. APPOINTMENT OF PATRICIA A. WILLIAMS AS LONG-TERM SUBSTITUTE, APPROVED AS PRESENTED.

IX. COMMENT PERIOD

Athletic Director. Rachel Hunter from the *Gouverneur Tribune Press* asked what the status of the athletic director position is. Superintendent Kelly responded that the position is currently posted, and she and High School Principal Cory Wood continue to review applicants. Mr. Wood has taken on the duties of athletic director at this time.

X. ADJOURN TO EXECUTIVE SESSION

Motion made by Vice-President Todd E. Bates, and seconded by Trustee Brooke Bush, to enter into executive session to discuss the employment history of a particular person, and collective negotiations.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. MEETING ADJOURNED TO EXECUTIVE SESSION AT 5:57 PM.

RETURN TO OPEN SESSION

Open session resumed at 6:30 PM.

XI. ADJOURNMENT

There being no further business or discussion, motion made by Vice-President Todd E. Bates, and seconded by Trustee Laurie M. Roberts, that the Board of Education adjourn the meeting at 6:30 PM.

YEAS: All Trustees Present. NAYS: None.

MOTION CARRIED. MEETING ADJOURNED AT 6:30 PM, EDT.

Respectfully submitted,

[signature on file]
Tatia Z. Kennedy, District Clerk

[signature on file]
David Fenlong, President