

## Personnel

**SUBJECT: APPOINTMENT - SUPPORT STAFF**

The probationary period for all new civil service employees shall be for the maximum period established by the local Civil Service Commission.

The time, place, conditions of employment, and transfer of support staff shall be vested in the Superintendent of Schools who shall conduct such actions in compliance with all applicable contract provisions. The duties for each Civil Service employee shall be clearly defined.

Residency shall be a consideration when making appointments within the competitive Civil Service classifications.

Civil Service Law Section 63

Adopted: 8/5/96

Revised: 5/22/06, 1/10/22