

## Instruction

**SUBJECT: FIELD TRIPS**

The Board of Education recognizes that school-sponsored field trips are an educationally sound and important ingredient in the instructional program of the schools.

For purposes of this policy, a field trip shall be defined as any journey by a group of students away from the school premises, under the direct supervision of a teacher, which is an integral part of an approved course of study and conducted for the purpose of affording a first-hand educational experience not available in the classroom.

Field trips are a part of the curriculum of the schools and attendance on field trips is governed by the same rules as attendance at regular classroom activities. Field trips will be separated into two categories: 1) Local and 2) Non-Local. Local field trips will be those trips within the school district, e.g. performance at the high school auditorium, and/or within walking distance of the classroom. The School System shall obtain written permission for students going on school-sponsored field trips. A blanket permission slip may be obtained for each student at the beginning of the school year and used for all Local field trips. Parents have the right to request that their child not attend a field trip. If the entire class is going, the child should not be kept home; the teacher will provide an alternative assignment if it is necessary.

Field trips that require an overnight stay and/or are outside of the country must have prior approval from the Board of Education.

The Superintendent shall prepare procedures for the operation of a field trip activity. Field trip support shall be determined annually by the Board during its budget deliberations. Regardless of the fiscal support for field trips, the rules of the School District for approval and conduct of such trips shall apply.

Adopted: 8/5/96  
Revised: 2/24/20