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Community Eligibility Provision

Dear Parent or Guardian:

We are pleased to inform you that **ALL SCHOOLS IN THE GOUVERNEUR CENTRAL SCHOOL DISTRICT** will be participating in the Community Eligibility Provision (CEP) in the 2020-2021 School Year.

What does this mean for me and my students who attend the school(s) identified above? All students enrolled in a CEP school are eligible to receive a healthy breakfast and lunch at school at *no charge* to your household each day of the **2020-21** school year. Your child(ren) will be able to participate in these meal programs without having to pay a fee or submit a meal application.

Do I still need to complete a Household Income Eligibility Form? Yes, you still need to complete a form. Our school is eligible to receive additional state and federal funds based on the number and/or percentage of students enrolled who reside in households that meet established federal income guidelines. We use the *Household Income Eligibility Form* for Educational Benefits to collect household information. The form also helps our school district qualify for education funds and discounts. Please help our school district by completing and submitting the form to **GOUVERNEUR CENTRAL SCHOOL, SCHOOL LUNCH OFFICE, 133 EAST BARNEY STREET, GOUVERNEUR, NY 13642.**

If you have any questions, please contact **HEATHER HOLLIS, SCHOOL LUNCH MANAGER at 315-287-1690.**

Nondiscrimination Statement: This explains what to do if you believe you have been treated unfairly.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
 - (2) fax: (202) 690-7442; or
 - (3) email: program.intake@usda.gov.
- This institution is an equal opportunity provider.