



What Do our School Nurses Do?

Management of Health Appraisals

Mandated Activities for School Health Services Staff

- Review and documentation of mandated Health Appraisals for new entrants to the district, Pre-Kindergarten, Kindergarten and in Grades 2, 4, 7 and 10
 - Send parent letters to obtain Health Certificate 30 days after the commencement of the school year
 - Assist the school medical director in completing Health Appraisals not returned to the school by the parent
 - Document body mass index and weight status category reporting information and prepare for survey
 - Documentation of dental certificate, if provided
 - Adaptive physical education needs communicated to staff

School Health Activities Typically Overseen by the School Health Services Staff

- Sports Physicals
 - Required annually for participation in school sports
 - Modifications identified as needed for student participation i.e., protective equipment needs
- Sports Certification
 - Completed for Fall, Winter and Spring sports seasons
 - Oversight of selective classification
- Work Permits
 - Provide proof of physical fitness for work
 - Health Appraisal required within 12 months of application
- Committee on Special Education - CSE/CPSE
 - Provide health related information to CSE on a need to know basis
 - Attend CSE meetings as requested
- Student Weight Status Category Reporting
 - Documentation of obesity related diseases if reported to school
 - Organization of data
 - Communicate "opt out" option to parents

School Health Services Activities - New York State



Health Screening

Mandated Activities for School Health Services Staff

- Vision Screening
 - Distance acuity for new entrants and students in K and Grades 1, 2, 3, 5, 7 and 10
 - Near vision acuity for new entrants
 - Hyperopia for new entrants
 - Color perception for new entrants
 - Send referral as needed to parent or the person in relationship to the student
- Hearing Screening
 - 20 db sweepcheck for new entrants and students in K and Grades 1, 3, 5, 7 and 10
 - Threshold Screening for any student failing the 20db sweep check
 - Acoustic Immittance Screening (if available)
 - Send referral as needed to parent or the person in relationship to the student
- Scoliosis Screening
 - For students in Grades 5 - 9
 - Send referral as needed to parent or the person in relationship to the student

School Health Activities Typically Overseen by the School Health Services Staff

- Maintain equipment, including recalibration as needed

Immunizations

Mandated Activities for School Health Services Staff

- Receive and review immunizations from all students for school admission
- Receive parental requests for immunization exemptions
 - Refer medical exemption requests to school medical director
 - Refer religious exemption requests to school administration
 - Provide information to parents regarding the importance of vaccinations
- Document immunizations on the cumulative health record
- Maintain an original copy of the student's immunization record

School Health Activities Typically Overseen by the School Health Services Staff

- Provide immunization forms to colleges and summer camp programs

School Health Services Activities - New York State



Survey and State Reporting

Mandated Activities for School Health Services Staff

- Immunization School Survey – NYS Department of Health
 - Due annually on October 30th
 - Reviews immunization compliance of all newly entering students
- Student Weight Status Category Reporting – NYS Department of Health
 - Due annually on January 29th
 - A sample (50%) of schools must report Student Weight Status of all students with mandated Health Appraisals
- Child Abuse Reporting
 - Mandated reporters through Child Protective Services

School Health Activities Typically Overseen by the School Health Services Staff

- Statewide voluntary emergency medication and treatment data reporting
- Individual and/or district school health services data collection
- District Accident Reports

Medication Administration

Mandated Activities for School Health Services Staff

- Set up and maintain medication policies and delivery system
 - Prescription medications
 - Non prescription medications
 - Daily Medications
 - Medications given on an “as needed” basis
- Preparation of medication dosages for all students
- Administration of medications to non-self directed students
- Training of unlicensed staff to assist self directed students in taking their own medication
- Training of willing unlicensed staff to administer student specific doses of epinephrine and glucagon emergency medications as appropriate

School Health Activities Typically Overseen by the School Health Services Staff

- Administration of medications to self directed students
- Administration of emergency medications
- Planning for emergency medication administration in emergencies and building evacuations
- Documentation of healthcare provider orders and medication administration

School Health Services Activities - New York State



Provision of First Aid and Nursing Care

School Health Activities Typically Overseen by the School Health Services Staff

- Provide first aid and nursing care to students and staff as needed
 - Illnesses
 - Chronic Health Condition Management
 - Injuries
 - Substance Use Assessment
- Communication with healthcare providers as appropriate
- Notification of school administration and parents as appropriate
- Professional development attendance to remain current in the nursing profession
- Respond to medical emergencies as needed
- Provide nursing expertise in school emergency planning
- Office management
 - Ordering of supplies
 - Maintaining adequate and appropriate first aid and nursing care supplies

Communicable Disease Management

Mandated Activities for School Health Services Staff

- Reporting to Health Department of identified reportable communicable diseases
- Act as a liaison between school medical director, health department and school administration as needed
- Monitoring of students with immunization exemptions during an outbreak of a vaccine preventable disease
 - Notification of parents as appropriate

School Health Activities Typically Overseen by the School Health Services Staff

- Monitoring of communicable diseases in the school setting
- Exclusion of students, where necessary, with contagious diseases or conditions

School Health Services Activities - New York State



Bloodborne Pathogen Training

School Health Activities Typically Overseen by the School Health Services Staff

- Staff training on Universal Precautions
- Preparation and distribution of Universal Precaution kits
- Consultation provided on ongoing basis

Development of Healthcare Plans

School Health Activities Typically Overseen by the School Health Services Staff

- Development of Emergency Care Plans
 - Obtain healthcare provider orders
 - Review with parent, obtain signature to share plan at school
 - Train unlicensed staff to administer the plan as needed
 - Provide ongoing support to school staff
- Development of Individualized Healthcare Plans
 - Obtain healthcare provider orders
 - Outline care to direct nursing response to complex medical condition