

GOUVERNEUR CENTRAL SCHOOL DISTRICT
 BOARD OF EDUCATION
 GOUVERNEUR NEW YORK 13642
 REGULAR BOARD MEETING

AUGUST 1, 2022

I. CALL TO ORDER

The REGULAR MEETING of the Board of Education of Gouverneur Central School District was called to order by President David Fenlong, at 5:34 P.M., EDT in the High School Auditorium, leading those present in the Pledge of Allegiance.

Trustees Present: Todd E. Bates, David Fenlong, Mark Hendrick, Naaman Lowry, Laurie M. Roberts, Laura Spicer.

Trustees Absent: Brooke Bush, Dr. William Cartwright, Nickolas Ormasen.

Also Present: Jacquelyn L. Kelly, Superintendent of Schools; Carol L. LaSala, Business Manager; Tatia Z. Kennedy, District Clerk.

II. COMMENT PERIOD

President David Fenlong opened the floor for public comment; no comments were offered.

III. DISCUSSION

A. NYSSBA Annual Convention – October 27-29, 2022, Syracuse NY

President Fenlong reminded members to let Tatia know if they are interested in attending.

IV. FINANCIAL REPORT

Business Manager Carol LaSala announced that the CEP application for free breakfast and lunch has been approved and extended for another four years.

V. UNFINISHED BUSINESS

A. School Safety Plan

A public hearing was held on July 11, 2022 with District Chief Safety Officer Rob Klimowicz. No additional comments were received; the Plan will be recommended for adoption at the meeting on August 22.

B. Committee Designations

Board committee representation was established as follows: GTA Labor Management – Fenlong, Roberts, Bush, Lowry; GAA Negotiations – Roberts, Bush, Spicer; GSRPU Negotiations – Ormasen, Cartwright, Roberts; Capital Project – Cartwright, Lowry, Bates; Safety Plan – Fenlong, Ormasen, Lowry, Hendrick; Shared Decision – Fenlong; Transportation – Bates, Spicer; Technology – Bates; Policy – Fenlong, Bush, Bates, Hendrick.

VI. CONSENT AGENDA

President David Fenlong asked if any member on the Board wished to have any item on the Consent Agenda removed for special consideration and discussion. No member asked that any items be removed.

Motion to approve Consent Agenda

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Naaman Lowry, seconded by Vice-President Todd E. Bates, that the Board of Education approve the following items, A-D, as a consent agenda:

A. Minutes

Approve the Minutes of the Organizational Meeting of July 11, 2022, as presented.

B. Claims Auditor's Reports

(See Sheet #1, Board Minutes File Folder)

Approve the Claims Auditor's Reports for the period 07/11/2022 – 07/29/2022, as presented.

C. CSE Business

(See Sheet #2, Board Minutes File Folder)

- a) Approve the services, including additions, modifications, and deletions, for the following classified students, as reflected in the attached CSE Meeting Minutes report:

CSE Student ID#: 14036

- b) CSE Personnel Action: Creation of 1:1 Teaching Assistant position for Student #14036, effective 9/01/2022.

August 1, 2022

VI. CONSENT AGENDA (CONTINUED)

D. Treasurer's Report – June 2022

(See Sheet #3, Board Minutes File Folder)

Accept the Treasurer's Report for the month of June, 2022, as presented.

Vote on Consent Agenda Items

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CONSENT AGENDA APPROVED AS PRESENTED.

VII. CONSENT AGENDA – PERSONNEL

President David Fenlong asked if any member on the Board wished to have any item on the Consent Agenda – Personnel removed for special consideration and discussion. No member asked that any items be removed.

Motion to approve Consent Agenda – Personnel

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Todd E. Bates, and seconded by Trustee Laura Spicer, that the Board of Education approve the following Personnel items, A-B, as a Consent Agenda:

A. Positions

- a) Creation of Teaching Assistant position (GTA). Approve the recommendation to create a 1.0 FTE Teaching Assistant position, effective September 1, 2022. This position will be assigned to the Middle School ISS classroom.
- b) Creation of Teaching Assistant position (GTA). Approve the recommendation to create a 1.0 FTE Teaching Assistant position, effective September 1, 2022. This position will be assigned to the Middle School 12:1:1 classroom.
- c) Abolishment of GSRPU position. Approve the recommendation to eliminate one 1.0FTE Teacher Aide position, effective September 1, 2022.
- d) Modification to Head Cook positions. Approve the recommendation to modify the Head Cook positions at the Elementary and High Schools from 6.0 hours/day to 6.5 hours/day, effective September 1, 2022. (The Middle School head cook is currently 6.5 hours/day.)

B. Appointments1. Administrative

Middle School Principal. Approve the appointment of Robert Kotz, holding professional certification in School Building Leader, to the position of Middle School Principal (12-month) in the Principal tenure area, effective August 15, 2022. Mr. Kotz will have a four-year probationary period commencing on 8/15/22 and anticipated to end on 8/15/2026, in accordance with the terms and conditions of the Gouverneur Administrators Association contract, at an annual salary set at \$90,000 for 2022-2023. This appointment is contingent upon his successful completion of the probationary term and having received annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

2. Instructional

Elementary Teacher. Approve the appointment of Kayla M. Side, holding initial certification in Elementary Education (Grades 1-6) and Early Childhood Education (Birth-Grade 2), to the position of Elementary Teacher in the Elementary PreK-6 tenure area, effective August 2, 2022 for potential professional development purposes. Ms. Side will have a four-year probationary period commencing on September 1, 2022 and anticipated to end on August 31, 2026, at an annual salary set at Step 1, Bachelors, in accordance with the Gouverneur Teachers' Association Agreement current salary schedule for year 2022-2023. This appointment is contingent upon her successful completion of the probationary term and having received annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period. Her tentative initial assignment is Grade 4, Gouverneur Elementary School.

VII. CONSENT AGENDA – PERSONNEL (CONTINUED)

B. Appointments (Cont.)3. Non-Instructional

- a) 2.75-hour Food Service Helper. Approve the appointment of Julianne Koerick as a 2.75-hour Food Service Helper in the labor class of the civil service, commencing on September 1, 2022, at an annual salary in accordance with the Gouverneur School Related Personnel Union agreement, Food Service Helper 2.75, Level 1, from the current GSRPU salary schedule.
- b) 2.75-hour Food Service Helper. Approve the appointment of Darlene Palmer as a 2.75-hour Food Service Helper in the labor class of the civil service, commencing on September 1, 2022, at an annual salary in accordance with the Gouverneur School Related Personnel Union agreement, Food Service Helper 2.75, Level 1, from the current GSRPU salary schedule.

4. Summer

- a) 2022 Summer Teacher Presenters. Approve the appointment of the following personnel as Summer Teacher Professional Development Presenters, to be remunerated at a session fee of \$20.84 per hour for two times the length of the course: Jessica Cappellino, Lindsey Daniels, Jillian McDougall.
- b) Summer Clerical Support. Approve Rachel Newvine for three (3) additional days to assist with elementary registration, compensated in accordance with her 2022-23 hourly rate.
- c) Summer Nursing Support. Approve Melissa Breckenridge, RN and Christine Sitts, RN for one (1) additional day each.

5. Substitutes

Approve the appointment of returning substitutes for 2022-23, as presented:

Baer, Maureen, Teacher/TA/Aide	Luther, Alana, Teacher/TA/Aide
Barr, Amber, Teacher/TA	Mantia, Anita, Teacher/TA/Aide
Blaine, Melissa, Teacher/Aide	McCarthy, Tracy, Teacher/TA/Aide
Burt, Jeffrey, Teacher/TA/Aide	Mitchell, Ethan, Teacher/Aide
Cogan, Antoinette, Certified Retired Teacher	Newvine, Amanda, Teacher/TA/Aide
Fahrig, Julia, Certified Teacher	Ordway, Kaylee, Teacher/TA/Aide
Fiacco, Michelle, Cafeteria	Parks, Donna, Teacher/TA/Aide
Free, John, Teacher/Aide	Sadue, Barbara, Certified Retired Teacher
Hall, Alejandra, Teacher/TA/Aide	Sergel, Polly, Certified Teacher
Harmer, Britny, Teacher/TA/Aide	Shepard, Deana, Teacher/Aide
Harmer, James, Teacher/TA/Aide	Smith, Kiesha, TA/Aide
Hay, Jennifer, LPN	Smith, Laney, Teacher/TA/Aide
Helvie, Kylie, Teacher/TA/Aide	Todd, Roxanne, Teacher/TA/Aide
Jenne, Alisa, Teacher/TA/Aide	Vanderbogart, Ciera, Cafeteria
Klock, Danielle, Teacher/TA/Cafeteria	Wahl, Joseph, Certified Retired Teacher
Kulp, Kristen, Teacher/TA/Aide	Williams, Patricia, Certified Retired Teacher
LaParr, Tori, Teacher/TA	

6. Extra-Curricular

Approve the following coaching recommendations, pending completion of any outstanding certification requirements, and compensated in accordance with the 2022-23 Coaching Salary Schedule of the GTA contract, as presented:

Girls JV Soccer	Anthony Wood	CLASS 2	Step 1
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Vote on Consent Agenda – Personnel Items

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CONSENT AGENDA – PERSONNEL, APPROVED AS PRESENTED.

President Fenlong welcomed Mr. Kotz and Ms. Side, who were in attendance.

VIII. NEW BUSINESS

A. 2022-2023 Calendar Revision

(See Sheet #4, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Bates, and seconded by Trustee Lowry, that the Board of Education adopt the revised 2022-2023 school calendar that changes November 18, 21, and 22 to half days for students in Gouverneur Elementary and Middle Schools for Parent-Teacher conferences, as presented.

DISCUSSION: Responding to Trustee Roberts, Superintendent Kelly explained the decision to add a third conference day resulted from her meetings with administrators and the desire to have all parents in UPK-grade 4 meet with teachers. Three days gives more room to schedule those meetings. This does not include evening appointments at this time as that has yet to be discussed with the GTA. At the Middle School, the grade-level teams will schedule conferences where they can meet as a team with underperforming students and their parents.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. 2022-2023 CALENDAR REVISION, APPROVED AS PRESENTED.

B. Health History Interval Form

(See Sheet #5, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Lowry, and seconded by Vice-President Bates, that the Board of Education approve the *Health History Interval Form* for sports participation at all levels effective starting the 2022-23 school year, as presented.

DISCUSSION: Superintendent Kelly stated that this is a new requirement because of the *Dominic Murray Sudden Cardiac Arrest Prevention Act* that became effective July 1, 2022. The form was provided and recommended by the New York State Center for Health. Upon the request of board members, Ms. Kelly agreed to speak to Head Nurse Bev Martin and also our school physician for their recommendation of whether to use this particular form.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. HEALTH HISTORY INTERVAL FORM, APPROVED AS PRESENTED.

C. Authorization to Declare as Surplus and Sell/Dispose of Equipment

(See Sheet #6, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Bates, and seconded by Trustee Roberts, that the Board of Education declare the following IT equipment as surplus and authorize the Business Manager to sell/dispose of the items as listed on the attachment, as presented.

DISCUSSION: Business Manager LaSala responded to questions, saying our IT department completed a full inventory and most of these are items they picked out as being used beyond their lifespan. The district is working with SLL BOCES to find buyers if applicable, and if anything is sold the district will get the money.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. IT EQUIPMENT DECLARED AS SURPLUS AND AUTHORIZED FOR SALE/DISPOSAL, AS PRESENTED.

D. Bernard P. Donegan letter for Municipal Advisor services

(See Sheet #7, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laurie M. Roberts, and seconded by Vice-President Todd E. Bates, that the Board of Education adopt the following resolution:

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

- 1) The firm of Bernard P. Donegan, Inc., is hereby designated Municipal Advisor to the Gouverneur Central School District.
- 2) Said firm shall be compensated for its services to be rendered in accordance with its letter of services dated June 22, 2022.

VIII. NEW BUSINESS (CONTINUED)

D. Bernard P. Donegan letter for Municipal Advisor services (Cont.)

3) The President of the Board of Education is hereby authorized to execute and deliver said letter of services.

4) This resolution shall take effect immediately.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. B.P. DONEGAN LETTER FOR MUNICIPAL ADVISOR SERVICES, APPROVED AS PRESENTED.

IX. COMMENT PERIOD

Trustee Roberts expressed her pleasure that the free breakfast and lunch program would be continued this year, as well as free school supplies for students. Trustee Hendrick asked how the supplies will get to the students, and Superintendent Kelly confirmed that the teachers will have the supplies needed for their classroom and distribute them to the students at the beginning of the school year.

X. ADJOURN TO EXECUTIVE SESSION

Motion made by Trustee Roberts, and seconded by Vice-President Bates, to enter into executive session to discuss the employment history of particular persons, and collective negotiations.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. MEETING ADJOURNED TO EXECUTIVE SESSION AT 6:00 PM.

RETURN TO OPEN SESSION

Open session resumed at 6:40 PM.

XI. ADJOURNMENT

There being no further business or discussion, motion made by Trustee Lowry, and seconded by Vice-President Bates, that the Board of Education adjourn the meeting at 6:40 PM.

YEAS: All Trustees Present. NAYS: None.

MOTION CARRIED. MEETING ADJOURNED AT 6:40 PM, EDT.

Respectfully submitted,

[signature on file]
Tatia Z. Kennedy, District Clerk

[signature on file]
David Fenlong, President

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