

GOUVERNEUR CENTRAL SCHOOL DISTRICT
 BOARD OF EDUCATION
 GOUVERNEUR NEW YORK 13642
 REGULAR BOARD MEETING

DECEMBER 19, 2022

I. CALL TO ORDER

The REGULAR MEETING of the Board of Education of Gouverneur Central School District was called to order by President David Fenlong, at 5:30 P.M., EDT in the High School Auditorium, leading those present in the Pledge of Allegiance.

Trustees Present: Todd E. Bates, Brooke Bush, David Fenlong, Mark Hendrick, Laurie M. Roberts, Laura Spicer.

Trustees Absent: Dr. William Cartwright, Naaman Lowry, Nickolas Ormasen.

Also Present: Jacquelyn L. Kelly, Superintendent of Schools; Carol LaSala, Business Manager; Tatia Z. Kennedy, District Clerk; Mariah Manning, Student Board Representative.

II. COMMENT PERIOD

No comments were made.

III. DISCUSSION

A. Communications

None.

B. Student Board Representative Report – Mariah Manning

Ms. Manning reported that the drama productions went very well, and the matinee was a success. The music department's Coffeehouse Fundraiser showcasing the jazz band and chamber singers also went very well.

IV. FINANCIAL REPORT

None.

V. UNFINISHED BUSINESS

None.

VI. CONSENT AGENDA

President David Fenlong asked if any member on the Board wished to have any item on the Consent Agenda removed for special consideration and discussion. No member asked that any items be removed.

Motion to approve Consent Agenda

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Todd E. Bates, and seconded by Trustee Laura Spicer, that the Board of Education approve the following items, A-E, as a consent agenda:

A. Minutes

Approve the Minutes of the Regular Meeting of December 5, 2022, as presented.

B. Claims Auditor's Reports

(See Sheet #1, Board Minutes File Folder)

Approve the Claims Auditor's Reports for the period 12/05/2022 – 12/16/2022, as presented.

C. CSE Business

(See Sheet #2, Board Minutes File Folder)

Approve the services, including additions, modifications, and deletions, for the following classified students, as reflected in the attached CSE Meeting Minutes report:

CSE Student ID#:

5102783	5103984	5104099	5102429	5104672	5102024
5102187	5102202	5102693	5102431	5100805	5100806
5101148	5101877	5104618	5103222	5101585	5103855
5104574	5104675	5104002	5100595	11997	14071
5103085	5103715	5104038	5103509		

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VI. CONSENT AGENDA (CONTINUED)

D. CPSE Business

(See Sheet #3, Board Minutes File Folder)

Approve the services, including additions, modifications, and deletions, for the following classified students, as reflected in the attached CPSE Meeting Minutes report:

CPSE Student ID#:

5104434 5103913

E. Treasurer's Report – November 2022

(See Sheet #4, Board Minutes File Folder)

Accept the Treasurer's Report for November 2022, as presented.

Vote on Consent Agenda Items

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CONSENT AGENDA APPROVED AS PRESENTED.

VII. CONSENT AGENDA – PERSONNEL

President Fenlong asked if any member on the Board wished to have any item on the Consent Agenda – Personnel removed for special consideration and discussion. No member asked that any items be removed.

Motion to approve Consent Agenda – Personnel

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laurie M. Roberts, and seconded by Trustee Brooke Bush, that the Board of Education approve the following Personnel items, A-D, as a Consent Agenda:

A. Ratification of Gouverneur Administrators' Association Agreement

(See Sheet #5, Board Minutes File Folder)

Approve the collective bargaining agreement between the District and GAA for the period July 1, 2021 – June 30, 2025, as presented.

B. Memorandum of Agreement #3 between the Gouverneur Central School District and the Gouverneur Teachers' Association

(See Sheet #6, Board Minutes File Folder)

Approve the MOA#3 to the contract between the District and GTA to permit a specific teacher to perform limited per diem substitute teaching and tutoring services only during the timeframe of her approved unpaid leave of absence, as presented.

C. Resignations

Accept the request for resignation from Kaitlyn Lynde from her position as Individual Aide, effective 12/6/22.

D. Appointments1. Instructional

Appoint the following personnel as After School Tutoring Instructors for the 2022-23 school year, to be paid at the rate of \$30/hour, funded through the ARP SLR Comprehensive After School grant: Brooke Tiernan, Megan Morrow, and Kelly Ayen.

2. Non-Instructional

Appoint the following personnel as 2.75-hour Food Service Helpers, in the Labor class of the civil service, commencing on the date as listed, at an annual salary in accordance with the Gouverneur School Related Personnel Union Food Service Helper Level 1, from the current GSRPU salary schedule, prorated to their start date: Ciera Vanderbogart (12/20/22); Melody Tupper (12/20/22); Elizabeth Rathbun (1/3/23); Laura Ritchie (1/3/23), pending NYSED fingerprint clearance; Sherry Shattuck (1/3/23), pending NYSED fingerprint clearance.

3. Substitutes and Tutors

Approve the appointment of the following personnel as listed to work as per diem substitutes for Instructional and Support positions, pending completion of all requirements including mandatory training, NYSED fingerprint clearance, and necessary employee paperwork, for the 2022-2023 school year: Brandy Kelley, RN; Ellen Baer, Callie Cunningham, Alexis Currier, Julie Granger, Lisa Hartle, Sabrina Jones, Julieanne Koerick, Taylor Laidlaw, Hannah McIntosh, Karen Peck, Penny Petrie, Sullivan Rumble, Cole Siebels, Madison Uhlinger. Alissa Collier as certified Tutor.

VII. CONSENT AGENDA – PERSONNEL (CONTINUED)

Vote on Consent Agenda – Personnel Items:

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CONSENT AGENDA – PERSONNEL, APPROVED AS PRESENTED.**President Fenlong extended best wishes to Ms. Lynde and congratulated all the new appointments.**

VIII. NEW BUSINESS

A. Policy Review – First Reading*(See Sheet #7, Board Minutes File Folder)*

President Fenlong introduced a slate of policies the board policy committee recently reviewed for the full board first reading. The second reading and anticipated adoption will take place at the January 9 meeting.

5681 – School Safety Plans – Revised. Education Law Section 2801-a was amended to require district-wide school safety teams to consider the installation of a panic alarm system as part of their review of the comprehensive district-wide school safety plan. Additionally, 8 NYCRR Section 155.17 was amended to require districts to amend their district-wide school safety plans to include plans for remote instruction beginning with the 2023-2024 school year. *Trustee Roberts commented that any consideration regarding a panic alarm system needs to be included in upcoming capital project discussions. Regarding the remote learning plan, Superintendent Kelly responded to Trustee Roberts that the School Safety Plan is submitted in late summer right before the start of the school year, so there will be time to incorporate a remote learning plan for 2023-24.*

6122 – Sexual Harassment in the Workplace – Revised. An amendment to Executive Law Section 295 established a toll-free confidential hotline for complainants of workplace sexual harassment to provide counsel and assistance to individuals experiencing workplace sexual harassment. The number for the hotline is 1-800-HARASS-3 (1-800-427-2773) and it operates Monday through Friday 9:00 AM to 5:00 PM. Districts must ensure that information on the hotline is included in any materials that they post or provide to employees related to sexual harassment.

6213 – Probation and Tenure – Revised. An introductory paragraph was added to indicate that different probationary and tenure rules may apply for teachers or building principals in certain circumstances stemming from amendments to law which, among other things, exempt districts from having to complete an annual professional performance review (APPR) for any classroom teacher or building principal for the 2020-2021 and 2021-2022 school years. *Trustee Roberts questioned whether the policy was necessary since it mimics Education Law. Superintendent Kelly acknowledged that this revision references Education Law and said she felt it is important to also include it as a district policy. Trustee Roberts also brought up whether Juul Agreements should be included under the Tenure section for consistency, since the policy also references Jarema credit. Superintendent Kelly will review.*

6590 – Determination of Employment Status: Employee or Independent Contractor – Revised. Amendments to 2 NYCRR Section 315.3 require the reporting to NYSLRS of all employees except those who actively participate in another public retirement system.

7150 – Remote Instruction – New. Under amendments to regulations from the Commissioner of Education, districts that would otherwise close due to an emergency may provide remote instruction and count these instructional days towards the minimum requirements. Instruction must be provided to all students and consistent with the definition of remote instruction and a district's emergency remote instruction plan.

7350 – Corporal Punishment/Emergency Interventions – Revised. Revised in light of an amendment to Education Law Section 4402 which requires same-day notification of a parent or person in parental relation of a student with a disability when a physical or mechanical restraint is applied on the student.

7521 – Students with Life-Threatening Health Conditions – Revised. Adds language in reference to using Narcan.

7522 – Concussion Management – Revised. Language was revised throughout the policy to address the updated Guidelines for Concussion Management in Schools (July 2022) from the New York State Education Department and clarifies that a district's medical director has the final authority to clear students to participate in or return to extraclass athletic activities.

7530 – Child Abuse and Maltreatment – Revised. Revised in light of an amendment to Labor Law Section 740 which changed the term "retaliatory personnel action" to "retaliatory action" and amended the definition of the term.

7553 – Hazing of Students – New. The addition of this policy is consistent with our other non-discrimination and anti-harassment policies and emphasizes the connection that exists between and among them.

7619 – Use of Time-Out Rooms – Revised. Revised in light of an amendment to Education Law Section 4402 which requires same-day notification of a parent or person in parental relation of a student with a disability when the student is placed in a time out room.

President David Fenlong reminded everyone they can continue to submit questions and comments that will be discussed at the next meeting.

VIII. NEW BUSINESS (CONTINUED)

B. Early Dismissal Drill 12/22/22

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laurie M. Roberts, and seconded by Vice-President Todd E. Bates, that the Board of Education approve an early dismissal on December 22, 2022, as one of the eight evacuation drills required by Education Law Section 807:

December 22, 2022 – Early Dismissal Drill. The Gouverneur Central School District, including St. James, will dismiss 15 minutes early on December 22: Gouverneur High School (2:05 PM); Gouverneur Middle School (2:20 PM); Gouverneur Elementary School (3:35 PM buses, 3:20 PM parent pick-up).

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. EARLY DISMISSAL DRILL, APPROVED AS PRESENTED.

C. Bid Award for Cooler Work at the Gouverneur Elementary School

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Todd E. Bates, and seconded by Trustee Laurie M. Roberts, that the Board of Education reject all bids for the Cooler Work at the Gouverneur Elementary School. Bids were opened publicly on December 13, 2022 at 11:00 AM.

DISCUSSION: Responding to Trustee Spicer, Business Manager LaSala stated only one valid bid was received; another was submitted by email so was invalid. Ms. LaSala would like to repost it and make it very clear to all bidders that it must be done right or we can't accept it.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. BIDS FOR COOLER WORK, REJECTED AS PRESENTED.

D. Authorization to Declare as Surplus and Sell/Dispose of Equipment

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laurie M. Roberts, and seconded by Trustee Brooke Bush, that the Board of Education declare the following equipment as surplus and authorize the Business Manager to sell/dispose of the following items: 27 Provision DVRs, 60 Provision Bus Cameras.

DISCUSSION: Superintendent Kelly confirmed a new system has replaced these.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. ITEMS AS LISTED DECLARED SURPLUS AND AUTHORIZED FOR SALE/DISPOSAL.

IX. COMMENT PERIOD

No comments were offered from the audience. High School Principal Cory Wood complimented Ms. Manning and her classmates on their drama performance and said he hopes this sets the stage for future productions.

X. EXECUTIVE SESSION

Motion made by Vice-President Todd E. Bates, and seconded by Trustee Laura Spicer, that the Board of Education move into executive session to discuss the employment history of particular persons.

YEAS: All Trustees Present. NAYS: None.

MOTION CARRIED. MEETING ADJOURNED TO EXECUTIVE SESSION AT 5:53 PM.

RETURN TO OPEN SESSION

Open session resumed at 6:10 PM.

XI. ADJOURNMENT

There being no further business or discussion, motion made by Trustee Laurie M. Roberts, and seconded by Trustee Laura Spicer, to adjourn the regular meeting at 6:10 PM.

YEAS: All Trustees Present. NAYS: None.

MOTION CARRIED. MEETING ADJOURNED AT 6:10 PM.

Respectfully submitted,

[signature on file]

Tatia Z. Kennedy, District Clerk

[signature on file]

David Fenlong, President