

IGOUVERNEUR CENTRAL SCHOOL DISTRICT
Regular Meeting of the Board of Education
June 2, 2025
5:30 PM – HIGH SCHOOL AUDITORIUM
Final Agenda: www.gcsk12.org/boe/
Delivering the Promise of a Brighter Future

I. CALL TO ORDER
PLEDGE OF ALLEGIANCE

II. PUBLIC HEARING TO DISCUSS REVISIONS TO THE DISTRICT CODE OF CONDUCT

The purpose of this public hearing is to afford the Board of Education the opportunity to hear opinions from the public regarding the Code of Conduct on school property.

A draft copy containing all suggested revisions to the current Code of Conduct has been posted online for public review since May 13.

III. COMMENT PERIOD

IV. DISCUSSION

A. Communications

B. Wildcat News

C. Upcoming Events

June 3 – HS Music Concert (Chamber Singers, Strings, Jazz), 7:00 PM, HS Auditorium

June 4 – National Honor Society Induction Ceremony – 7:00 PM, Gouv Community Center

June 5 – Middle School Celebration Night, 4-6 PM

June 13 – Moving Up Day ceremony, 12:50 PM, HS Auditorium

June 16 – Last day of classes at SWT and HS

June 16 – SWT Student Recognition ceremony, 9:00 AM, HS Auditorium

June 16 – Regular BOE Meeting, 5:30 PM, HS Auditorium

D. Student Board Representative Report – Tony Fiacco

V. FINANCIAL REPORT

A. Adoption of Gouverneur School District Reserve Plan (Updated June 2025)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, that the Board of Education, as per General Municipal Law, Section 6-r, approve the reserve plan as presented.

VI. UNFINISHED BUSINESS – None.

VII. CONSENT AGENDA:

Upon presentation and recommendation of Superintendent Jacquelyn L. Kelly, that the Board of Education approve the following items as a Consent Agenda:

A. Minutes of the Annual Meeting and Vote, held May 12 and 20, 2025, and the May 12, 2025 Regular Meeting

B. Claims Auditor's Reports for the period 05/01/2025 – 05/30/2025

C. CSE Business

D. CPSE Business

E. Treasurer's Report - April 2025

VIII. CONSENT AGENDA - PERSONNEL:

Upon presentation and recommendation of Superintendent Jacquelyn L. Kelly, that the Board of Education approve the following Personnel items as a Consent Agenda:

A. Ratification of Gouverneur Administrators' Association (GAA) /Contract

RESOLVED, that the Board hereby ratifies the Collective Bargaining Agreement between the District and the Gouverneur Administrators' Association covering the period from 07/01/2025 through 06/30/2029, and authorizes the funding of those monies necessary to implement the provisions of the 2025-2029 Collectively Negotiated Agreement.

B. Employee Agreement

RESOLVED, that the Board of Education accepts the Separation Agreement between the District and a non-instructional employee as discussed in a previous executive session.

C. Retirements

Laura M. Streeter, from her position as Custodian, effective July 30, 2025.

D. Resignations

Stacie G. Hale, from her position as Elementary RN, effective at the end of the day, June 27, 2025.

Sarah E. Stedman, from her position as Music Teacher, effective August 31, 2025.

E. Appointments

1. Instructional

- a) Mathematics Teacher. Appoint Evan Shampine to the position of Mathematics Teacher in the *Math 7-12 academic* tenure area, for a four-year probationary period commencing on September 2, 2025.
- b) Music Teacher. Appoint Bridget Capito to the position of Music Teacher in the *Music* tenure area, for a three-year* probationary period commencing on September 2, 2025.
*Ms. Capito was previously tenured in another district.
- c) Music Teacher. Appoint Ethan Bast to the position of Music Teacher in the *Music* tenure area, for a four-year probationary period commencing on September 2, 2025.
- d) Elementary Teacher. Appoint Autumn Baker to the position of Elementary Teacher in the *Elementary PreK-6* tenure area, for a four-year probationary period commencing on September 2, 2025.
- e) School Counselor. Appoint Ashley Morehouse to the position of Elementary Guidance Counselor in the *School Counseling & Guidance* tenure area, for a four-year probationary period commencing on September 2, 2025.

2. Non-Instructional

- a) 2.75-hour Food Service Helper. Appoint Ellen Lambert to the position of 2.75-hour Food Service Helper in the labor class of the civil service, commencing on June 3, 2025.

3. Substitutes & Tutors

Lindsey Shattuck (cafeteria), pending completion of all requirements.

4. Summer

- a) Elementary Summer School as presented on the attached document.
- b) Summer Related Service Appointments.
 - ESY Speech/Language Therapy: Pam Ault, Megan Johnson
 - ESY Occupational Therapy: Megan Morrow, Taylor Marcellus
- c) High School Summer School. Appoint Leah Card as Librarian for the High School Summer School program, Mondays only from 8:00 AM – 12:00 PM, for Sessions 1 and 2 (7/8/25 - 8/18/25).
- d) Summer Feeding Program.

Building	Position	Employee	Dates	Hours
Elementary	Cook	Michelle Blair	7/1/25-8/19/25	Mon 8:30-10:30; Tue-Thu 8:30-12:30
Elementary	Food Service Helper	Laurie Castor	7/8/25-8/14/25	Tue-Thu 8:30-12:30
Middle School	Food Service Helper	Darlene Palmer	7/8/25-8/14/25	Tue-Thu 8:30-12:30
Middle School	Food Service Helper	Sherry Shattuck	7/8/25-8/14/25	Tue-Thu 8:30-12:30
High School	Cook	Nola Scott	7/8/25-8/20/25	Mon-Thu 7:15-12:30
All	Substitute	Julie Richards		

- e) Summer Guidance Support.

Elementary	Grace Mashaw	Up to 10 days
Middle	Hunter Hitchman	Up to 10 days
Middle	Monica Scott	Up to 20 days
High	Marcy Tyler	Up to 20 days
High	Jamie DeRusso	Up to 20 days

f) Summer Clerical Support.

Elementary	Kelly Harmer	Up to 10 days
Elementary	Nicole Cudhea	Up to 10 days
Elementary	Cheryl Klimowicz	Up to 10 days
Elementary	Katrina Cook	Up to 10 days
Middle	Alicia Porter	Up to 10 days
Middle	Bonnie Bates	Up to 10 days
Middle	Chelsi Griffith	Up to 10 days
High	Amy Barr	Up to 10 days

g) Summer Nursing Support.

RN's	Christine Sitts	Up to 10 days
LPN's	Brittaney Fairbanks, Natalie Wood	Up to 5 days each

h) Summer Instructional Technology Coach Support – Stephanie Plaisted. Approve up to 10 days at her 2025-26 daily rate for support to include but not be limited to setting up all instructional technology services, obtaining contracts for Ed Law 2D compliance, and offering support for purchased technology for teachers.

i) Summer Instructional Math Coach Support – Jessica Cappellino. Approve up to 10 days at her 2025-26 daily rate for instructional support services for teachers.

5. Students

Buildings & Grounds. Approve the appointment of the following students as substitutes in the Buildings & Grounds department for the summer of 2025, pending completion of all requirements: Tucker Mussaw, Raine Rumble, Mae Cummings, and Isabella Simmons.

IX. **NEW BUSINESS**

Upon presentation and recommendation of Superintendent Jacquelyn L. Kelly, that the Board of Education consider the following items under New Business:

A. Merger Requests - Athletics

1. Approve a merger with the Clifton-Fine CSD to allow their students to participate on the Gouverneur Girls' Track team at all levels during the 2025-26 school year.
2. Approve a merger with the Ogdensburg City School District to allow their students to participate on the Gouverneur Girls' Wrestling team at the Varsity level during the 2025-26 school year.

B. Authorization to Declare as Surplus and Dispose of Used Items

Whereas, the School District owns certain items which are obsolete, no longer useful or necessary for school district purposes and of no value to the School District, as indicated below;

Therefore, the Board of Education hereby declares such items to be surplus property and of no value to the School District and authorizes the Business Administrator to dispose of such items in accordance with Board Policy and in the best interests of the School District.

Item	Number	Condition	Reason for Disposal	Recommended means of disposal
Flail Mower	1	unknown	no longer used	Auction/Sale
Air Compressor	1	working	no longer used	Auction/Sale
Work Table	1	Poor	no longer used	Auction/Sale
45 lb. plate	30	Fair	no longer used	Auction/Sale
35 lb. plate	18	Fair	no longer used	Auction/Sale
25 lb. plate	24	Fair	no longer used	Auction/Sale
10 lb. plate	24	Fair	no longer used	Auction/Sale
5 lb. plate	34	Fair	no longer used	Auction/Sale

2.5 lb. plate	26	Fair	no longer used	Auction/Sale
plate racks	6	Fair	no longer used	Auction/Sale
universal bars	8	Fair	no longer used	Auction/Sale
curl bar	1	Fair	no longer used	Auction/Sale
curl rack	1	Fair	no longer used	Auction/Sale
barbell rack	2	Fair	no longer used	Auction/Sale
kettle set	1	Fair	no longer used	Auction/Sale
Jump ropes	20	Fair	no longer used	Auction/Sale
Stretch bands	10	Fair	no longer used	Auction/Sale
Elementary Walk-in Cooler	1	Non-operable	No longer used	Auction/Sale/Discard

C. Disposal of Obsolete Textbooks

Whereas, the School District owns certain textbooks which are obsolete, no longer useful or necessary for school district purposes and of no value to the School District, as indicated on a list attached to and made a part of this resolution;

Therefore, be it resolved, that the Board of Education hereby declares such textbooks to be surplus property and of no value to the School District and authorizes the Business Administrator to dispose of such textbooks in accordance with Board Policy and in the best interests of the School District.

D. Cafeteria A La Carte Proposed Increase

Approve the recommendation to increase the cost of all a la carte ice cream products in the cafeterias to \$1.25, effective immediately.

E. Policy Review – first reading

1220 Revised **Board Members: Nomination and Election**

This policy was revised in response to amendments to Education Law Sections 1702, 1804, 1901, 1950, 2502, 2552, and 2553, to require every district and BOCES to have at least one ex officio student Board member effective July 1, 2025. They are no longer permitted to appoint the student member via referendum of the voters of the district.

1221 Delete **Student Serving as an Ex Officio Member of the Gouverneur Central School Board of Education**

This policy is recommended for deletion. It has been combined with Policy 1220.

3210 Revised **Visitors to the School**

This policy was revised to reflect current practice.

3311 New **Notification of Disclosure of Employee Disciplinary Records**

This is a required policy, developed by Erie I BOCES in response to the addition of subdivision 6 to Section 87 of the Public Officers Law, enacted as Chapter 302 of the Laws of 2024, which mandates that New York public agencies, including K-12 school districts, notify employees when their disciplinary records are requested under the Freedom of Information Law (FOIL).

5661 Revised **Wellness**

This is a required policy that must be reviewed at least once every three years. The District Wellness Committee has reviewed the policy and provided feedback to the Board policy committee.

5688 New **Maximum Temperature for School Buildings and Indoor Facilities**

This policy was developed by Erie I BOCES in response to Senate Bill S3397A which added new Section 409-n to the Education Law to require districts and BOCES to develop and implement a policy to “ensure the health and safety of students, faculty, and other employees, on extreme heat condition days.”

5840 New **Artificial Intelligence (AI)**

Erie I BOCES developed this policy to address the use of GenAI within a district. Our District Shared Decision Making Committee has also reviewed this policy.

F. Set date and time for Annual Organizational Meeting

Tuesday, July 1, 2025 at 5:30 PM in the High School Auditorium.

G. 2025-2026 Board of Education Meeting Dates - discussion

H. Approval of Contracts for Outside Service Providers

- AMN Healthcare – Hayley Murray, Psychologist, 7/1/25 – 8/31/25
- AMN Healthcare – Hayley Murray, Psychologist, 9/2/25 – 6/26/26
- AMN Healthcare – Amy Williams, Psychologist, 9/2/25 – 6/26/26

I. Proposed Contract Awards

WHEREAS, the Gouverneur Central School District received, accepted and opened bids for the **Capital Improvements Phase 1 – MS Athletic Facility Project** on May 20, 2025; and

WHEREAS, the lowest responsible bidders on the contracts are as follows:

Contract No. 1 – General Construction

Con Tech Building Systems, Gouverneur NY

Contract No. 2 – Mechanical Construction

ENI Mechanical Inc., Gouverneur NY

Contract No. 3 – Plumbing Construction

Hyde-Stone Mechanical Contractors, Watertown NY

Contract No. 4 – Electrical Construction

ENI Mechanical Inc., Gouverneur NY

Contract No. 5 – Sitework Construction

J.E. Sheehan Contracting Corp., Potsdam NY

Contract No. 6 – Synthetic Turf Field Construction

Shenango Contracting Inc., Johnson City NY

Contract No. 7 – Resilient Track Surfacing Construction

Astro Turf Corporation., Dalton GA

Contract No. 8 – Bleachers and Press Box Construction

E&D Specialty Stands, Inc., North Collins NY

Purchase Order – Building Automation Temp Controls Materials and Programming

Day Automation, Victor NY

WHEREAS, the Construction Manager, *BCA Architects & Engineers*, have recommended award of the contracts to the above contractors as presented on the attached bid recommendation document dated May 22, 2025.

THEREFORE:

Be it resolved that the contracts are awarded as listed.

Be it further resolved that the school district administration, architect, and legal counsel are directed to draft and execute necessary documents to commence construction on the Project.

X. COMMENT PERIOD

XI. PROPOSED EXECUTIVE SESSION

To discuss the employment history of particular persons.

RETURN TO OPEN SESSION

XII. ANTICIPATED PERSONNEL ACTION

XIII. ADJOURNMENT