

## Community Relations

**SUBJECT: PUBLIC EXPRESSION AT MEETINGS**

All meetings of the Board shall be conducted in public, and the public has the right to attend all such meetings. Public expression at such meetings shall be encouraged. The public comment period will be the first and last items on the agenda at each regular meeting. Any person wishing to address the Board must first be recognized by the President or presiding officer. The person shall state his or her name, connection to district, and topic, and shall limit his or her remarks to three (3) minutes. The total comment period shall not exceed thirty minutes unless extended at the discretion of the President.

Questions raised during the public comment period shall be referred to the Superintendent to prepare a response by the next meeting. The questions may be requested in writing to ensure clarity. The Board will not respond to speakers during the meeting. However, inaccurate information may be addressed and clarifying questions may be asked.

The sense of the remarks made by the citizens are to become part of the Minutes. At its discretion, the Board may invite visitors to its meetings to participate in the Board's discussion of matters on the agenda.

Important Note: Speakers will not be allowed to personally demean any Board Member, school personnel, or any of the public present. Also, no comments by the speakers will be permitted that deal with Executive Session subjects, e.g. individual personnel matters, or discipline issues pertaining to specific individuals including students. Additionally, speakers will not be allowed to read letters. Any correspondence may be submitted to the board clerk in advance to share with Board Members; the speaker may provide a brief synopsis of the content of the letter.

Any individual making a complaint concerning district personnel shall be referred to the Superintendent of Schools. The Superintendent shall then investigate the complaint and make a determination concerning what action if any is appropriate. The Superintendent shall inform the Board, the employee and the individual making the complaint concerning the resolution of the complaint.

The Board of Education reserves the right to enter into executive session as specified in Policy #1730 -- Executive Sessions.

NOTE: Refer also to Policy #3230 – Public Complaints

Adopted: 8/5/96

Revised: 12/11/17; 9/17/18; 1/8/24